

RFP Ref.	IT-07/2024-25 Dated 23 July, 2024
RFP Name	Request For Proposal – Consultancy Services for Organizational IT Expense Assessment for Stock Holding Corporation of India Limited

Sr. No	Section & Clause Ref. No./Annexure No	Page No/ Point No	RFP text	Query	Response to query (to be left blank by Bidder)
1	6.3	Subcontracting	"Subcontracting or Consortium is not allowed for this RFP."	Request to allow subcontracting for limited part with prior intimation to	<i>No change</i>
2	3.2	Scope	"Map the critical activities and components of the Infrastructure landscape"	Pls share details of : Server / Storage / DB / OS / Network / Firewall / Backup	<i>Details will be shared with the winning bidder</i>
3	3.2	Scope	"Scope of Work"	Application name / Application Stack / Application Interface	<i>Details will be shared with the winning bidder</i>
4	3.2.B	Scope	"Study and Analyze Various Costs incurred in the past three years."	What is the Annual IT budget for the last three FY	<i>Details will be shared with the winning bidder</i>
5	3.2.A	Scope	"Map the critical activities and components of the Infrastructure landscape"	Are Security Solutions part of the Assessment	<i>Yes</i>
6	4.1	Evaluation Methodology	"StockHolding will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and to be the lowest financial bid (L1) as per the tender	Request to elaborate on the T1 L1 Criteria	<i>Clarification : To be eligible for the commercial evaluation process, the bidder must score a minimum of 60 marks based on their proposal and presentation for</i>
7	Annexure 5.2	Technical Criteria Documentation	"Copy of Purchase Order /Completion certificate mentioning Migration activities "	Please elaborate on the migration activities	<i>Clause for technical criteria documentation will be modified as- " Copy of Purchase Order /Completion certificate mentioning activities "</i>
8	Annexure 5.2	Technical Criteria Documentation	"Copy of Purchase Order /Completion certificate mentioning Migration activities "	We have a NDA with Some of our clients wherein we cannot disclose the Name is it ok if we provide a name masked PO /Or a self declaration mentioning the	<i>Yes. Masked PO is ok to be produced</i>
9	Annexure 5.2-D	Technical Presentation	"Based on previous experience and proposed Migration methodology "	Please elaborate on the migration methodology	<i>Clause will be modified as- "Based on previous experience and proposed methodology "</i>
10	Annexure 8	Covering Letter on bidder's Letterhead of Integrity Pact	"Yours faithfully, For and on behalf of Stock Holding Corporation of India Limited (Authorized Signatory) "	Please Confirm the letter format as undersigned is SHCIL Authority and is asked on bidders letterhead	<i>Integrity pact' to be submitted on bidder's letterhead</i>
11	4.3-A-1	Technical Criteria	"A Certificate duly certified by the statutory auditor of the Bidder clearly mentioning the annual turnover of the bidder from IT consultancy/IT Advisory service"	Request to change "A Certificate duly certified by the statutory auditor of the Bidder clearly mentioning the annual turnover"	<i>Clause will be modified as- " A Certificate duly certified by the statutory auditor of the Bidder clearly mentioning the annual turnover "</i>

12	4.3-A-1	Technical Criteria	"A Certificate duly certified by the statutory auditor of the Bidder clearly mentioning the annual turnover of the bidder from IT consultancy/IT Advisory service"	"Please clarify the period of turnover (Average, Latest or all 3 years)"	<i>Clause will be modified as- " A Certificate duly certified by the statutory auditor of the Bidder clearly mentioning the annual turnover "</i>
13	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		Where is the current IT infrastructure hosted (on-premises, cloud(AWS, GCP, Azure), or hybrid)?	<i>StockHolding own Data Centre at Mahape. However, there are 3-4 applications that are hosted on cloud</i>
14	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		Can you provide a detailed overview of the current infrastructure setup, including hardware, software, and	<i>Details will be shared with the winning bidder</i>
15	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		Are there any limitations or constraints with the current infrastructure that we should be aware of?	<i>No</i>
16	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		We assume that current assessment doesn't include cybersecurity and security analysis ? Please confirm	<i>No. However, any implementation and expense pertaining to the roll out for cybersecurity will be part of the</i>
17	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		Are there any future IT initiatives or strategic goals that this project should align with	<i>Yes. Details will be shared with the winning bidder</i>
18	Out of Scope	11 / 3.4		We assume that physical security of the DC is out of scope ?	<i>No. It is in scope pertaining to the expenses incurred for managing DC</i>
19	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		Is SHCIL planning to monetize their existing infrastructure available or planning to add additional capacity to	<i>Yes. However any further details will be shared with the winning bidder</i>
20	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application Landscape	10 / 3.2		We assume for the IaaS proposition, its only infrastructure that would be made available on subscription basis to subsidiaries. Subsidiary will be free to	<i>The assumption is correct</i>
21	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application Landscape	10 / 3.2		Who is currently managing your infrastructure? Is it your own IT team or contracted vendor with whom the project team will be interacting during	<i>StockHolding own IT team. However for certain areas, 3rd Party Managed Services are deployed</i>
22	CRITICAL DATA SHEET	3 /		We assume Ahmedabad would be the location for the in-person meetings	<i>Activity needs to be conducted through our office location at Mahape, Navi</i>
23	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		Do you have asset management system to track all the DC infra	<i>Details will be shared with the winning bidder</i>
24	Out of Scope	11 / 3.4		Can we consider BCP and DR activities are out of scope. Please confirm	<i>The assumption is correct</i>
25	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	11 / 3.4		What kind of standards / Frameworks are being looked to be followed by SHCIL ?	<i>Details will be shared with the winning bidder</i>
26	Out of Scope	11 / 3.4		We are assuming that application related analysis with RTO / RPO and DR testing is considered to be out of scope, please confirm?	<i>Since expenses are also incurred to maintain RTO/RPO and DR Testing, hence it will be in scope, however application related analysis for</i>

27	Timelines	11 / 3.7		Please confirm whether the architecture diagram of the existing on-premise/hosted infrastructure environment is readily available and will	<i>Details will be shared with the winning bidder</i>
28	Scope of Work, Current State Assessment	10 / 3.2		Please provide an organizational breakdown of IT sub-departments and	<i>Details will be shared with the winning bidder</i>
29	Scope of Work, Current State Assessment	10 / 3.2		Can you provide an approximate number of stakeholders to be interviewed, and what is their	<i>Details will be shared with the winning bidder</i>
30	Timelines	11 / 3.7		Please confirm if all relevant documentation related to IT policies, procedures, and guidelines will be	<i>Details will be shared with the winning bidder</i>
31	Scope of Work, Current State Assessment, Cost Analysis	10 / 3.2		Is there an existing inventory of IT assets and applications and their associated cost information readily available? Or would you expect us to	<i>Details will be shared with the winning bidder</i>
32	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		How current and comprehensive is the inventory documentation? Do we need to plan for additional data collection	<i>Details will be shared with the winning bidder</i>
33	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application Landscape	10 / 3.2		What are the key regulations and guidelines we need to consider?	<i>Regulations and Compliances pertaining to Capital Markets, RBI, PFRDA are to be considered. It is expected that the winning bidder clearly understands these regulations so that the assessment can be mapped to such regulations and accordingly</i>
34	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		Are there specific compliance reports or audits available for review that can provide insights into regulatory	<i>Details will be shared with the winning bidder</i>
35	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application Landscape	10 / 3.2		Are there existing documents that map the critical activities and components of the infrastructure landscape? Or would you expect us to prepare this ground-	<i>Details will be shared with the winning bidder</i>
36	Scope of Work, Current State Assessment, Existing IT Infrastructure and Application	10 / 3.2		Can we get samples of these documents to estimate the review effort?	<i>Details will be shared with the winning bidder</i>
37	Scope of Work, Current State Assessment, Cost Analysis	10 / 3.2		Can we assume that SHCI will provide access to detailed cost data for the past	<i>Yes. However, further details will be shared with the winning bidder.</i>
38	Scope of Work, Current State Assessment, Cost Analysis	10 / 3.2		Can you provide a view on the current maturity of how the cost data is structured today? Can vary from very	<i>Details will be shared with the winning bidder</i>
39	Scope of Work, Current State Assessment, Cost Analysis	10 / 3.2		Are there any known gaps or inconsistencies in the cost data?	<i>Details will be shared with the winning bidder</i>
40	Scope of Work, Current State Assessment, Cost Analysis	10 / 3.2		Can we assume that the capital and revenue expenses are differentiated in	<i>Yes. However, further details will be shared with the winning bidder.</i>
41	Scope of Work, Current State Assessment, Cost Analysis	10 / 3.2		What level of detail is available for historical cost data (e.g., line-item	<i>Both at summary and detail level information is available.</i>

42	Scope of Work, Current State Assessment, Cost Analysis	10 / 3.2		Are there existing cost-saving or optimization initiatives in place?	<i>Yes. However, further details will be shared with the winning bidder.</i>
43	Scope of Work, Current State Assessment, Cost Analysis	10 / 3.2		How are current service costs documented and tracked?	<i>Details will be shared with the winning bidder</i>
44	Scope of Work, Current State Assessment, Cost Analysis	10 / 3.2		Is there an future IT implementation roadmap available that we need to align	<i>Yes. However, further details will be shared with the winning bidder.</i>
45	Scope of Work, Current State Assessment, Cost Rationalization	10 / 3.2		What specific services are planned to be offered to subsidiaries or third parties? Are there service level agreements (SLAs) or performance metrics defined	<i>Yes. However, further details will be shared with the winning bidder.</i>