

### Clarification on queries raised in the Pre-Bid Meeting

Sub: Ref. No- RFS01/2023/HWD, Dated-September 14, 2023 for shortlisting of HR Agency for carrying out a holistic review of the HR Manual, devise an organogram, and reporting hierarchy including promotion and succession policies

A pre-bid meeting in this regard was held on September 21, 2023 at 3.00 pm through video conference. The meeting was attended by the representatives of the interested bidders.

Details of the queries raised in the pre-bid meeting and the responses from StockHolding is given as below.

Sr. no	Description of Queries	Response from StockHolding
1	Should HR Agencies have offices in Mumbai ?	HR Agencies should have office in Mumbai
2	Is StockHolding a PSU or Pvt. Sector Company ?	StockHolding is subsidiary of IFCI Ltd. which is a GOI Company.
3	Does StockHolding has its own HR Manual ,Policies and Structure ?	StockHolding has its own HR policies. However, the shortlisted agency need to review the existing HR policies and suggest for improvement as per current industry standard and future business requirements of StockHolding.

HWD Dept.