

**Stock Holding Corporation of India Limited**  
(StockHolding)



**RFP Reference Number: ADMIN-01/2025-26**

**Date: 09-May-2025**

**GEM Reference No. - GEM/2025/B/xxxxxx**

**RFP for operation and maintenance (CAMC) of Sewage Treatment Plant at SHCIL, Mahape**

**DISCLAIMER**

The information contained in this Request for Proposal (RFP) document or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of Stock Holding Corporation of India Limited (StockHolding), is provided to the bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP document is not an agreement and is not an offer or invitation by StockHolding to any parties other than the applicants who are qualified to submit the bids ("bidders"). The purpose of this RFP is to provide the bidder(s) with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each bidder may require. Each bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary obtain independent advice. StockHolding makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP. StockHolding may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP.

**RFP Document Details**

Sr. No.	Description	Remarks
1	Name of Organization	Stock Holding Corporation of India Limited
2	RFP Reference Number	ADMIN-01/2025-26
3	Requirement	RFP for Appointment of Vendor for Operation and Manintenance of Sewage Treatment Plant located at Stockholding office, Mahape
4	Interest free Earnest Money Deposit (EMD) [*]	₹75,000/- (Indian Rupees Seventy Five Thousand only) by way of RTGS/NEFT to be paid to Stock Holding Corporation of India Limited as Earnest Money Deposit should be submitted separately before submission of online bids by way of RTGS/NEFT on StockHolding's Bank Account No.: 004103000033442 Bank: IDBI Bank (Nariman Point Branch) IFSC: IBKL00000004. Please share the UTR details to us on below mentioned email address. Bidders registered under Micro, Small and Medium Enterprises (MSME) for specific trade are exempted from EMD. Bidders shall upload the scanned copy of necessary documents as part of eligibility criteria documents.
5	Email Id for queries up to Pre-Bid meet	Paresh.mohit@stockholding.com
6	Date of Issue of RFP Document	09-May-2025
7	Date, Time and place for online Pre-bid meeting	27-May-2025 11:00 AM For participation in pre-bid meeting, please send mail for online meeting link to paresh.mohit@stockholding.com before 23-May-2025 06:00 PM
8	Last Date for Submission of Online Bid	30-May-2025 4:00 PM
9	Date of opening bid	06-Jun-2025 11:00 AM

- This bid document is not transferable.
- StockHolding reserves the right to modify/update activities/ dates as per requirements of the process.

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## SUBMISSION OF PROPOSAL

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StockHolding invites e-tender through GeM Portal, in two bid system (Eligibility and Commercial bid) for selection of vendor, based in Mumbai Metropolitan Region (MMR) for Operation and Maintenance (CAMC) of Sewage Treatment Plant for Stockholding office at Mahape, as per scope specified in this document.

### Submission of Bids:

The online bids will have to be submitted within the time specified on website <https://gem.gov.in/> the following manner:-

1. Eligibility/Technical Bid (.pdf files)
2. Commercial Bid (.pdf files)

### Invitation for bids:

This "Invitation for bid" is meant for the exclusive purpose of "Selection of Vendor for providing Operation and Maintenance (CAMC) of Sewage Treatment Plant as per the terms, conditions, and specifications indicated in this RFP and shall not be transferred, reproduced or otherwise used for purposes other than for which it is specifically issued.

### Due Diligence:

The bidder is expected to examine all instructions, Forms, Terms, Conditions and Specifications in this RFP. Bids shall be deemed to have been made after careful study and examination of this RFP with full understanding of its Implications. The Bid should be precise, complete with all details required as per this RFP document. Failure to furnish all information required by this RFP or submission of Bid not as per RFP requirements will be at the bidder's risk and may result in rejection of the bid and the decision of StockHolding in this regard will be final and conclusive and binding.

### Cost of Bidding:

The bidder shall bear all costs associated with the preparation & submission of its bid and StockHolding will in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

### Contents of this RFP Document:

The requirements, bidding procedure, general terms & conditions are prescribed in this RFP document with various sections

- a) Bidder Details – Annexure 1
- b) Format for Eligibility Criteria - Annexure 2
- c) Format for Price Bid (Commercial) Bids - Annexure 3
- d) Integrity Pact (Text) - Annexure 4
- e) Covering Letter of Integrity Pact - Annexure 5
- f) Compliance Statement – Annexure 6
- g) Format of Bank Guarantee – Annexure 7
- h) Format of Non-Disclosure Agreement (NDA) – Annexure 8

### Clarifications regarding RFP Document:

- a. Before bidding, the bidders are requested to carefully examine the RFP Document and the Terms and Conditions specified therein, and if there appears to be any ambiguity, contradictions, gap(s) and/or discrepancy in the RFP Document, they should forthwith refer the matter to StockHolding for necessary clarifications.
- b. A bidder requiring any clarification for their queries on this RFP may obtain such clarifications via email to [paresh.mohit@stockholding.com](mailto:paresh.mohit@stockholding.com)
- c. StockHolding shall not be responsible for any external agency delays.
- d. StockHolding reserves the sole right for carrying out any amendments / modifications / changes in the bidding process including any addendum to this entire RFP
- e. At any time before the deadline for submission of bids / offers, StockHolding may, for any reason whatsoever, whether at its own initiative or in response to a clarification requested by bidders, modify this RFP Document.
- f. StockHolding reserves the rights to extend the deadline for the submission of bids, if required. However, no request from the bidders for extending the deadline for submission of bids, shall be binding on StockHolding.
- g. StockHolding reserves the right to amend / cancel / postpone / pre-pone the RFP without assigning any reasons.
- h. It may be noted that notice regarding corrigendum/addendums/amendments/response to bidder's queries etc., will be published on StockHolding's website/GeM portal only. Prospective bidders shall regularly visit StockHolding's same website/GeM portal for any changes/development in relation to this RFP.

**Validity of offer:**

The offer should remain valid for a period of at least **90 days** from the date of submission.

**ELIGIBILITY CRITERIA (Documents to be Submitted Online)**

Guidelines to be followed prior to submitting an application-

Bidder should upload all supporting documents at the time of submission duly signed and stamped on their company's letter head.

Sl. No	Criteria	Documents to be submitted by Bidder
1	The Bidder should be a registered as a Proprietorship Firm / Partnership Firm / LLP / Company/ Private Organization in India and should have carried out work of similar nature in India for the past 05 (five) years.	1. If bidder is a registered Company, Copy of Certificate of Incorporation issued by the Registrar of Companies; OR If bidder is a Proprietorship Firm, Copy of relevant documents of proprietary concern; OR If Bidder is Partnership firm or LLP, Copy of Registration of Partnership Deed registered; and Self-declaration by the bidder on its Letter Head duly signed by the Authorized Signatory
2	The bidder should be registered with Income Tax and Self-attested copy of valid registration certificate under GST and PAN.	Copy of GST and PAN card during bid submission
3	Bidder should have an average annual turnover of at least ₹40 (Forty) Lakhs per annum for the past three financial years (2021-22, 2022-23 and 2023-24). It should be of individual company and not of Group of Companies	Certificate from CA mentioning annual turnover for the past three financial years.
4	Bidder must have a minimum positive net worth of ₹7.5 lakhs for each of the last three audited financial years.	Certificate from CA mentioning network for the past three financial years.
5	Bidder should not be blacklisted by any Government, Government Body, PSU, Bank, Autonomous body and any other entity for any reasons within last 2 years from the RFP date.	Self-declaration by the bidder on its Letter Head duly signed by the Authorized Signatory
6	Bidder should have experience in Annual maintenance operation and installations work in the last 05 (five) years to any Central Govt. / State Govt./ Public Sector Undertaking (PSU)/ BFSI sector / reputed private firms in India as on date of submission of bid for atleast: 03 (Three) projects each costing not less than ₹3.8 lakhs(annually) or 02 (Two) projects each costing not less than ₹4.8 lakhs (annually) or 01 (One) project costing not less than ₹7.5 lakhs (annually)	Purchase Order/Work Order Copies from Customer/s to be shared for project/s undertaken

7	Bidder should have registered office at Mumbai Metropolitan Region (MMR) Region	Bidder to provide office address along with GST details.
8	The Bidder should provide client references from at least two previous Annual maintenance operation and installations work installations work during the last 05 (five) years as on RFP date	Completion Certificate/Satisfactory Certificate from Customers to be shared for projects undertaken

**\* Necessary to comply with all the above criteria's to qualify for Commercial Bid**



## **BIDS PREPARATION AND SUBMISSION DETAILS**

The online bids will have to be submitted within the time specified on website <https://gem.gov.in/>. Bidders must familiarize (if not already) with the Portal and check/ fulfil the pre-requisites to access and submit the bid there.

### **Submission of Bids**

- a. The required documents for Eligibility Criteria and Commercial Bid must be submitted (uploaded) online on GeM portal. Eligibility Criteria and Commercial Bid should be complete in all respects and contain all information asked for in this RFP document
- b. The offer should be valid for a period of at least **90 days** from the date of submission of bid.
- c. The Bidder shall fulfil all statutory requirements as described by the law and Government notices. The Bidder shall be solely responsible for any failure to fulfil the statutory obligations and shall indemnify StockHolding against all such liabilities, which are likely to arise out of the agency's failure to fulfil such statutory obligations.
- d. The bidders are expected to examine all instructions, forms, terms, project requirements and other information in the RFP document(s). Failure to furnish all information required as mentioned in the RFP document(s) or submission of a proposal not substantially responsive to the RFP document(s) in every respect will be at the bidder's risk and may result in rejection of the proposal.
- e. Delayed and/or incomplete bid shall not be considered.
- f. There may not be any extension(s) to the last date of online submission of Eligibility Criteria details and commercial Price bids. This will be at the sole discretion of StockHolding.

### **Evaluation of Bids**

StockHolding will evaluate the bid submitted by the bidders under this RFP. The Bidder needs to comply with all the Eligibility criteria as mentioned in the RFP to be evaluated against evaluation criteria. Non-compliance to any of the mentioned criteria would result in outright rejection of the bidder's proposal. The decision of StockHolding would be final and binding on all the bidders to this document. Bidders who qualify in Eligibility Criteria evaluation will be eligible for Commercial bid evaluation.

The L-1 bidder will be determined on the basis of the lowest price quoted / offered in the Commercial bids.

StockHolding may accept or reject the offer without assigning any reason what so ever at any stage of bid evaluation.

The bidder is required to comply with the requirement mentioned in the RFP. Non-compliance to this may lead to disqualification of a bidder, which would be at the discretion of StockHolding.

## REQUIREMENT

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### Scope of Work

The successful bidder shall be responsible for providing comprehensive annual maintenance contract Services to StockHolding campus in Mahape as an including Transport / Loading / Unloading/disposal etc. for a period of **two year**. Additional **one year** can be considered on mutually agreed terms on performance basis.

### **Scope of the services**

The Operation and Maintenance of the Sewage treatment plant (STP) and its machines and equipment are required by StockHolding for smooth working and performance of the sewage treatment plant and its constituent machines and equipment. The work will comprise regular maintenance/preventive maintenance of Sewage treatment plants and their machines and equipment as mentioned in the Scope of Work. The plant needs to be run and monitored 24x7.

#### **1. Scope of Work for Comprehensive AMC (CAMC - SOW)**

- **Routine Maintenance:**
  - Regular inspection, servicing, and maintenance of all STP equipment and components, including pumps, motors, blowers, aerators, diffusers, screens, and any other relevant parts.
  - Cleaning and descaling of equipment as per manufacturer recommendations and specific STP requirements.
- **Preventive Maintenance:**
  - Regular replacement of consumables such as oil, grease, filters, and gaskets etc.
  - Cleaning of tanks and pipelines to avoid clogging and maintain smooth operations.
- **Breakdown Maintenance:**
  - Immediate on-call support and repair services for breakdowns within a 24 hours response time.
  - Replacement or repair of damaged parts with genuine OEM-recommended spares.
- **Chemical Management:**
  - Supply and dosing of chemicals Hypo Chloride / Gaggery, etc. as required to ensure the treated water meets regulatory MPCB/CPCB standards.
  - Safe storage and handling of chemicals used in the STP.
- **Testing and Compliance:**
  - Regular sampling, testing, analysis of water as per environmental standards (NABL/MoEF Accredited).
  - Documentation and submission of water quality reports monthly to ensure compliance with MPCB/CPCB statutory norms.
- **Operational Support:**
  - Providing skilled manpower to operate the STP on a daily basis for 8 hours for a 6 days week.
  - Training for in-house staff on basic operations and emergency handling procedures.
- **Documentation and Reporting:**
  - Maintenance of logs and reports detailing inspections, services performed, and any repairs or replacements.
  - Submission of monthly reports with status, observations, and recommendations for improvements.
- **Upgrade and Recommendations:**

- Assessment of STP system efficiency and periodic recommendations for upgrades or optimization to enhance performance and reduce costs.
- Support in implementing minor modifications to improve STP operation.
- **Emergency Services:**
  - 24/7 emergency response for any major malfunctions or failures.
- 2. **Scope for repairing and modification:**
  - **Supply & Installation of bar Screen (SS) Spacing: -**
    - 8 to 10 mm Along with Lifting Handle, **Size:** 1m x 0.8m x 5mm thickness,
  - **Aeration System: -**
    - Aeration Tank Cleaning Work.
    - Air Blower Servicing & Line Modification
    - Supply & Installation New MBBR Media
  - **Sludge Recycle Systems: -**
    - Tube Settler Tank Cleaning Work.
    - Sludge Recycle Pumps Servicing.
    - Piping Fitting Modification.
    - Sludge removal and disposal as required
  - **Filter Feed Tank: -**
    - Filter Feed Tank Cleaning Work.
    - Filter Feed pump servicing.
    - Garbage removal and disposal as required
  - **PSF & ACF System: -**
    - Replacement of PSF & ACF Media. Along with considering various types of Sand layers for PSF & Activated Carbon above the sand bed for ACF
    - Piping & Fitting Removing & Reinstallation.
  - **Treated Water Tank: -**
    - Treated Water Tank Cleaning Work
  - **Plant Cabling modification Work: -**
    - Modifications such as cabling Dressing, routing rearrangement, automation, etc.
  - **Automation Work:**
    - Level Sensor for Collection Tank. (High level Start & Low-Level Stop)
    - Level Sensor for Filter Feed Tank. (High level Start & Low-Level Stop)
    - Timer for Air Blower. (Auto Change Over Air Blower 1&2)
  - **Plant Labelling: -**
    - All Plant Labelling Work including Main Name Plate, PFD, and Tank name with capacity, Piping arrows, Equipment name, etc.
  - **Raw Sewage Collection Tank: -**
    - Raw Sewage Collection Tank Cleaning Work.
    - Garbage removal and disposal as required

**Timelines for the Work:**

The work should be completed in 8 weeks within the receipt of work order.

### **Warranty and After-Sales Support**

Warranty Period: The bidder should offer 1 years warranty after installation and commissioning of the spares and automation parts.

After-Sales Service: The bidder should commit to providing maintenance, repair, and troubleshooting support post-installation.

### **Testing and Commissioning Capabilities**

Testing Reports: The bidder should provide testing services as mandatory requirements of MPCB/CPCB guidelines.

### **Contract Duration**

The Contract Duration is for the period of 02 (two) years for CAMC plus one year additional depends on quality of work and performance on work same rate.

### **Terms and Conditions**

#### **A. Payment**

##### **Payment Milestones:**

Sr. No.	Activity	Payment term
1.	Operation & Maintenance (CAMC)	Quarterly payment will be made upon submission of the invoice duly authorized by StockHolding officials
2.	Delivery of materials	40% Payment will be made upon submission of the invoice along with the delivery challan duly authorized by StockHolding officials
3.	Installation of materials	40% Payment will be made upon submission of the invoice with installation report and Warranty Confirmation duly authorized by StockHolding officials for the activity
4.	Final completion and Testing of work	Remaining 20% Payment will be made upon submission of the invoice duly authorized by StockHolding officials for the activity along with Test Certificate and necessary test reports.

- i. Payment against Bill will be made as per terms and conditions mentioned in commercial bid only after satisfactory services after the work is certified by the designated officer at Stockholding.
- ii. No interest will be payable on the non-payment due to delayed submission of bill and non-satisfactory services. No advance payment will be made.
- iii. The bidder shall also be liable for depositing all taxes, levies, cess, etc. on account of services rendered by it to Stockholding to concerned tax collection authorities from time to time as per extant rules and regulations on the matter.
- iv. In case, the bidder fails to comply with any statutory /taxation liability under appropriate law, and as a result thereof Stockholding is put to any loss / obligation, monetary or otherwise, Stockholding shall be entitled to get itself reimbursed out of the outstanding bills or the EMD of the agency, to the extent of the loss or obligation in monetary terms.
- v. The successful bidder will have to make agreement with Stockholding broadly covering scope of work, requirements, terms and conditions of the services to be provided to the Stockholding on a judicial stamp paper as per the prevailing requirement, the cost of which will be borne by the bidder.

- vi. Bidder shall also adhere to all requirement/regulations of the Stockholding during the execution of the work.

**B. Taxes & levies:**

- i. Applicable TDS will be deducted (recovered) from the payment(s).
- ii. The Successful Bidder shall permit StockHolding to hold or deduct the amount from bill for non-performance or part performance or failure to discharge obligations under this contract.
- iii. Payments will be released only after submission and verification of the required Bank Guarantee (BG). No payment will be made to successful bidder, until the BG is submitted.

**C. Execution of Documents**

- i. After StockHolding notifies the Successful Bidder that its bid has been accepted; the Bidder should sign the Contract and complete the execution of all other documents within 15 business days of the acceptance of LOI / PO.
- ii. The signing of Contract should be accompanied by the submission of Performance Bank Guarantee, or any other legal Document etc. The successful bidder will have to execute an Integrity pact with the Corporation.
- iii. Payment of any Stamp duty would be as per laws applicable in the State of Maharashtra.
- iv. The Bidder shall bear all costs and expenses for the execution, stamp duty and submission of the contract and agreements. StockHolding shall not be responsible or liable for reimbursing / compensating these costs and expenses.
- v. The incidental expenses of execution of the Contract as well as the conditions stipulated in the contract shall be strictly adhered to and any breach / violation thereof shall entail termination of the Contract without prejudice to the other right of StockHolding including but not limited to the right to levy / impose and recover penalties as specified in this RFP or Contract.

**D. Code & Standards:**

The work shall be carried out in the best workmen like manner in conformity with this specifications, layout drawings, the latest edition of relevant specifications, codes of practice of BIS standards listed below:

- i. ISO: 14001 Environmental Management Systems.
- ii. The Environmental Protection Act and local MPCB /CPCB rules with latest amendments.

**E. Material Specifications:**

All material and hardware's to be supplied by the bidder shall be new, unused and of best quality and shall conform to the specifications given here under and to latest specifications of BIS.

Bidder shall bring material samples to site and get it approved by the Site-In-Charge (SIC) / Engineer-In-Charge (EIC) of StockHolding before installation.

**F. Liability**

The bidder shall be responsible for and pay the expenses for providing medical treatment / compensation to their workmen who may suffer any bodily injury / loss of life during the course of their business while carrying out their contractual obligations, as a result of any accident, within the StockHolding premises. StockHolding will not in any case be liable to entertain any claim thereto.

**G. Penalty for Failure to provide services**

A penalty of 0.5% of the contract value per week will be imposed on the successful bidder for failing to deliver the required services as per the contract after 8 weeks. In addition on such days, StockHolding reserves the rights to avail these services by any other agency at a full cost to the on-boarded bidder. Penalty will be over and above this cost.

In the event of the penalty for failure penalty exceeding 10% of the estimated annual contract value, StockHolding reserves the right to cancel the contract. In such an event, no damages or compensation, whatsoever, will be payable to the Successful Bidder.

**H. Adherence to Safety Procedures, Rules Regulations And Restriction**

- a) Bidder shall comply with the provision of all laws including labour and industrial laws, rules, regulations and notifications issued there under from time to time. All safety and labour and industrial laws enforced by statutory agencies and by StockHolding shall be applicable in the performance of this Contract and Bidder shall abide by these laws. The bidder shall keep StockHolding indemnified for any loss, damage, claims, costs, charges, expenses, etc. arising out of and/or suffered on account of actions, litigations, proceedings, suits, arising out of breach of the above laws.
- b) The bidder shall comply with the provision of all Labour Laws, which are applicable to the bidder or its employees and shall be solely responsible for liabilities arising out of such compliance, non-compliance or implementation or non-implementation.
- c) The bidder shall take all measures necessary or proper to protect the personnel, work and facilities and shall observe all reasonable safety rules and instructions. The bidder shall provide tool kit and safety kit to their concerned staff.
- d) The bidder shall report as soon as possible any evidence, which may indicate or is likely to lead to an abnormal or dangerous situation and shall take all necessary emergency control steps to avoid such abnormal situations.
- e) The bidder shall also adhere to all requirement/regulations of the StockHolding during the execution of the work.
- f) The bidder should provide a declaration for accidental insurance coverage for their workers.

**Refund of Earnest Money Deposit (EMD)**

- a) EMD will be refunded through NEFT to the successful bidder on providing (a) an acceptance confirmation against the PO issued by StockHolding and (b) submission of Performance Bank Guarantee wherever applicable and should be valid for 90 days beyond the contract period.
- b) In case of unsuccessful bidders, the EMD will be refunded to them through NEFT within 15 days after selection of successful bidder subject to internal approval of StockHolding.

**Performance Bank Guarantee (PBG)**

Successful Bidder shall, at own expense, deposit with the StockHolding, within fifteen (15) days on issuance of PO, a Bank Guarantee (BG) for the value of 5% of the Contract Value (inclusive of GST amount) from scheduled commercial banks as per Annexure - 7. This Bank Guarantee shall be valid up to 60 days beyond the completion of the contract period and clam period shall be valid 12 months beyond the expiry of BG. No payment will be due to the successful bidder based on performance, until the BG is submitted. A penalty of

₹5,000 per day will be imposed on the successful bidder for any delay in issuing the PBG within the specified timeline.

Bank Guarantee may be discharged / returned by StockHolding upon being satisfied that there has been due performance of the obligations of the Bidder under the contract. However, no interest shall be payable on the Bank Guarantee.

### **Force Majeure**

Neither the StockHolding nor the Bidder shall be responsible for any failure to fulfil any term or condition of the CONTRACT if and to the extent that fulfilment has been delayed or temporarily prevented by a Force Majeure occurrence, defined as "Force Majeure". For purposes of this clause, "Force Majeure" mean an event beyond the control of the Parties and which prevents a Party from complying with any of its obligations under this Contract, including but not limited to: acts of God not confined to the premises of the Party claiming the Force Majeure, flood, drought, lightning or fire, earthquakes, strike, lock-outs beyond its control, labour disturbance not caused at the instance of the Party claiming Force Majeure, acts of government or other competent authority, war, terrorist activities, military operations, riots, epidemics, civil commotions etc.

The Party seeking to rely on Force Majeure shall promptly, within 5 days, notify the other Party of the occurrence of a Force Majeure event as a condition precedent to the availability of this defence with particulars detailed in writing to the other Party and shall demonstrate that it has taken and is taking all reasonable measures to mitigate the events of Force Majeure. And, all Parties will endeavour to agree on an alternate mode of performance in order to ensure the continuity of service and implementation of the obligations of a party under the Contract and to minimize any adverse consequences of Force Majeure. Each PARTY shall bear its own cost in relation to the force majeure occurrence.

However, any failure or lapse on the part of the Bidder to mitigate the damage that may be caused due to the above-mentioned events or the failure to provide adequate disaster management/recovery or any failure in setting up a contingency mechanism would not constitute force Majeure, as set out above.

If the duration of delay exceeds ninety (90) consecutive or one hundred eighty (180) cumulative days, StockHolding and the Bidder shall hold consultations with each other in an endeavor to find a solution to the problem. Notwithstanding above, the decision of the StockHolding, shall be final and binding on the bidder.

### **Dispute Resolution**

In the event of any dispute arising out of or in connection with this Order, the parties shall use their best endeavour to resolve the same amicably AND if the dispute could not be settled amicably, the matter shall be settled in the court under Mumbai jurisdiction only. The final payment will be released only after the Bidder complies with above-mentioned clause

### **Right to alter RFP**

- a) StockHolding reserves the right to alter the RFP terms and conditions at any time before submission of the bids.



- b) StockHolding reserves the right to modify, amend, alter and/or cancel the entire RFP at any stage without assigning any reason whatsoever. We further understand and accept that StockHolding's decision in this regard will be final and binding on all bidders.

**Integrity Pact**

The Bidder will have to enter in to an Integrity Pact with StockHolding. The format (text) for the Integrity Pact is provided as Annexure-4. The successful Bidder will have to submit a signed and stamped copy of the Integrity Pact by the authorized signatory of the successful Bidder.

**Sub-Contracting**

The selected service provider/ bidder shall not subcontract or permit anyone other than its personnel to perform any of the work, service or other performance required under this project.

**Non-Disclosure Agreement (NDA)**

The successful bidder shall execute Non-Disclosure Agreement (NDA) (shall be provided to the winning bidder), which contains all the services and terms and conditions of the services to be extended as detailed herein.

The support obligations under the agreement will be of OEM. All the expenses related to execution of the document such as the applicable stamp duty and registration charges if any shall be borne by the successful bidder.

**Indemnify**

The Bidder should hereby indemnify, protect and save StockHolding against all claims, losses, costs, damages, expenses, action suits and other proceedings, resulting from infringement of any patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the equipment offered by the Bidder. Any publicity by Bidder in which name of StockHolding is used should be done only with the explicit permission of StockHolding.

**Termination Clause**

1. StockHolding reserves right to terminate the contract without assigning any reason whatsoever by giving 30 days prior written notice to successful bidder.
2. StockHolding reserves the right to recover any dues payable by the selected Bidder from any amount outstanding to the credit of the selected bidder, including the adjustment of pending bills and/or invoking the Performance Bank Guarantee under this contract.

**Assignment**

Either Party may, upon written approval of the other, assign its rights and obligations hereunder to: (i) its Parent Corporation (as defined below) or an Affiliate; and (ii) a third party entity in connection with the transfer of all or substantially all of the business and assets of that party to such entity. For purposes of this Agreement, a "Parent Corporation" shall mean a company or entity owning over 50% of a Party and an "Affiliate" shall mean a company directly or indirectly controlling, controlled by, or under common control with, a Party. Except as provided above in this Section, either Party may assign its rights and obligations under this Agreement to a third party only upon receiving the prior written consent of the other Party, which consent may be reasonably conditioned but will not be unreasonably withheld or delayed. The Parties agree that no assignments will be made unless the assignee agrees to accept in full the responsibilities and obligations of the assigning Party.



**ANNEXURE - 1 - Details of Bidder's Profile**  
(To be submitted along with technical bid on Company letter head)

Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information.

Sl. No	Parameters	Response	
1	Name of the Firm/Company		
2	Year of Incorporation in India		
3	Names of the Partners/Directors		
4	Company PAN no		
5	Company GSTN no.		
6	Addresses of Firm/Company		
	a) Head Office		
	b) Local Office in Mumbai(if any)		
7	Authorized Contact person		
	a) Name and Designation		
	b) Telephone number		
	c) E-mail ID		
8	Years of experience in CAMC in Sewage Treatment Plant work.		
9	<b>Financial parameters</b>		
	Business Results (last three years)	Annual Turnover	Net Worth
		(₹ in Crores)	(₹ in Crores)
	2021-22		
	2022-23		
	2023-24		
	(Only Company figures need to be mentioned not to include group/subsidiary Company figures)		(Mention the above Amount in INR only)

N.B. Enclose copies of Audited Balance Sheet/CA Certificate along with enclosures

Dated this..... Day of ..... 2025

(Signature)  
(In the capacity of)

**ANNEXURE - 2 – Eligibility Criteria**

Sl. No	Criteria	Documents to be submitted by Bidder
1	The Bidder should be a registered as a Proprietorship Firm / Partnership Firm / LLP / Company/ Private Organization in India and should have carried out work of similar nature in India for the past 05 (five) years.	1. If bidder is a registered Company, Copy of Certificate of Incorporation issued by the Registrar of Companies; OR If bidder is a Proprietorship Firm, Copy of relevant documents of proprietary concern; OR If Bidder is Partnership firm or LLP, Copy of Registration of Partnership Deed registered; and Self-declaration by the bidder on its Letter Head duly signed by the Authorized Signatory
2	The bidder should be registered with Income Tax and Self-attested copy of valid registration certificate under GST and PAN.	Copy of GST and PAN card during bid submission
3	Bidder should have an average annual turnover of at least ₹40 (Forty) Lakhs per annum for the past three financial years (2021-22, 2022-23 and 2023-24). It should be of individual company and not of Group of Companies	Certificate from CA mentioning annual turnover for the past three financial years.
4	Bidder must have a minimum net worth of ₹7.5 lakhs for each of the last three audited financial years.	Certificate from CA mentioning network for the past three financial years.
5	Bidder should not be blacklisted by any Government, Government Body, PSU, Bank, Autonomous body and any other entity for any reasons within last 2 years from the RFP date.	Self-declaration by the bidder on its Letter Head duly signed by the Authorized Signatory
6	Bidder should have experience in Sewage Treatment Plant work in the last 05 (five) years to any Central Govt. / State Govt./ Public Sector Undertaking (PSU)/ BFSI sector / reputed private firms in India as on date of submission of bid for at least: 03 (Three) projects each costing not less than ₹3.8 lakhs(annually) or 02 (Two) projects each costing not less than ₹4.8 lakhs (annually) or 01 (One) project costing not less than ₹7.5 lakhs (annually)	Purchase Order/Work Order Copies from Customer/s to be shared for project/s undertaken
7	Bidder should have registered office at Mumbai Metropolitan Region (MMR) Region	Bidder to provide office address along with GST details.

8	The Bidder must have experience of atleast 05 (five) years in Sewage Treatment Plant work to Govt. organization / reputed private firms etc. as on RFP date. The supplier of material for Sewage Treatment Plant should have direct presence in India.	Purchase Order/Work Order Copies from Customer/s to be shared for project/s undertaken
9	All systems and components quoted must be in compliance with Indian standards BIS certifications.	Certificates of each products quoted to be submitted
10	The Bidder should provide client references from at least three previous Sewage Treatment Plant work to verify performance, quality of work and timely project completion during the last 05 (five) years as on RFP date	Completion Certificate/Satisfactory Certificate from Customers to be shared for projects undertaken

**Note:**

- All self-certificates shall be duly signed and Stamped by Authorized signatory of the Bidder Firm unless specified otherwise.
- Bidder response should be complete, Yes/No answer is not acceptable.
- Details of clients and relevant contact details are mandatory. Bidders may take necessary approval of the clients in advance before submission of related information. StockHolding will not make any separate request for submission of such information.

Dated this..... Day of ..... 2025

(Signature)

(In the capacity of)

Duly authorized to sign bid with seal for &amp; on behalf of (Name &amp; Address of the Bidder)

## ANNEXURE - 3 - Commercial Price Bid Format

**Commercial Price Bid Format****BOQ FOR OPERATION, MAINTENANCE (CAMC) & REPAIRING WORK FOR SEWAGE TREATMENT PLANT.**

#	Item	Unit	Rate	Amount
1.	<b>Comprehensive Annual Maintenance Contract (CAMC) for STP plant.</b> <ul style="list-style-type: none"> <li>Provision of Operators (1 Operator for 8 hours shift)</li> <li>Supply of Chemicals (For STP)</li> <li>Provision of Treated water Analysis report once in month</li> <li>Maintenance works as mentioned in the scope of work.</li> <li>Sr. Executive visit once in a Month</li> </ul>	1 Lot.		
2.	<b>Supply &amp; Installation Bar Screen (SS)</b> <ul style="list-style-type: none"> <li>Size: 1m x 1m x 5mm thickness</li> <li>Spacing – 8 to 10 mm</li> <li>Along with Lifting Handle</li> </ul>	1 No.		
3.	<b>Aeration System: -</b> <ul style="list-style-type: none"> <li>Aeration Tank Cleaning Work.</li> <li>Air Blower Servicing &amp; Line Modification</li> <li>Supply &amp; Installation New MBBR Media</li> </ul>	1 Lot.		
4.	<b>Sludge Recycle Systems:</b> <ul style="list-style-type: none"> <li>Tube Settler Tank Cleaning Work.</li> <li>Sludge Recycle Pumps Servicing.</li> <li>Piping Fitting Modification.</li> </ul>	1 Lot.		
5.	<b>Filter Feed Tank;</b> <ul style="list-style-type: none"> <li>Filter Feed Tank Cleaning Work.</li> <li>Filter Feed Pumps Servicing.</li> </ul>	1 Lot		
6.	<b>PSF &amp; ACF System:</b> <ul style="list-style-type: none"> <li>Replacement of PSF &amp; ACF Media. Along with considering various types of Sand layers for PSF &amp; Activated Carbon above the sand bed for ACF</li> <li>Piping &amp; Fitting Removing &amp; Reinstallation.</li> </ul>	1 Lot		
7.	<b>Treated Water Tank:</b> <ul style="list-style-type: none"> <li>Treated Water Tank Cleaning Work.</li> </ul>	1 Lot		
8.	<b>Plant Cabling Modification Work:</b> <ul style="list-style-type: none"> <li>Minor modifications such as cabling Dressing, routing Rearrangement, automation, etc. Work.</li> </ul>	1 Lot		
9.	<b>Plant Labelling:</b> <ul style="list-style-type: none"> <li>All Plant Labelling Work including Main Name Plate, PFD, Tank name with capacity, Piping arrows, Equipment name, etc.</li> </ul>	1 Lot		
10.	<b>Raw Sewage Collection Tank:</b> <ul style="list-style-type: none"> <li>Raw Sewage Collection Tank Cleaning Work.</li> </ul>	1 Lot		
11.	<b>Flow meter:</b> <ul style="list-style-type: none"> <li>Digital flow meter with totalizer at outlet of STP</li> </ul>	1 No.		

12.	<b>Automation Work:</b> <ul style="list-style-type: none"> <li>Level Sensor for Collection Tank. (High level Start &amp; Low-Level Stop)</li> <li>Level Sensor for Filter Feed Tank. (High level Start &amp; Low-Level Stop)</li> <li>Timer for Air Blower. (Auto Change Over Air Blower 1&amp;2)</li> </ul>	1 Lot		
<b>Total Cost (₹)</b>				
<b>GST (₹)</b>				
<b>Total Cost with GST (₹)</b>				

*Note:*

1. Price to be quoted should be including GST while uploading commercial bids on GeM portal.
2. Bidder who quotes lowest bid for total price will be selected as L1 bidder.
3. StockHolding reserves the right to negotiate with L1 bidder.
4. Bidder must take care in filling price information in the Commercial Offer, to ensure that there are no typographical or arithmetic errors. All fields must be filled in correctly.
5. Bidder has to quote for all the above listed items, incase no rate is filled; StockHolidng reserves the right to reject the Commercial Bid.
6. StockHolding reserves the right to terminate the contract incase of violation of terms and conditions mentioned in the RFP.

ANNEXURE - 4 – Integrity Pact  
(To be executed on plain paper and submitted only by the successful bidder)

(\_\_\_\_\_ Name of the Department / Office) RFP No. \_\_\_\_\_  
for \_\_\_\_\_

This pre-bid pre-contract Integrity Pact (Agreement) (hereinafter called the Integrity Pact) (IP) is made on \_\_\_\_\_ day of the \_\_\_\_\_, between, on one hand, StockHolding., a company incorporated under Companies Act, 1956, with its Registered Office at 301, Centre Point Building, Dr. B R Ambedkar Road, Parel, Mumbai – 400012, acting through its authorized officer, (hereinafter called **Principal**), which expression shall mean and include unless the context otherwise requires, his successors in office and assigns) of the First Part **And** M/s. \_\_\_\_\_ (with complete address and contact details) represented by Shri \_\_\_\_\_ (i.e. Bidders hereinafter called the **'Counter Party'**) which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

AND WHEREAS the PRINCIPAL/Owner values full compliance with all relevant laws of the land, rules, regulations economic use of resources and of fairness/transparency in its relation with Bidder(s) /Contractor(s)/Counter Party(ies).

AND WHEREAS, in order to achieve these goals, the Principal/Owner has appointed Independent External Monitors (IEM) to monitor the Tender (RFP) process and the execution of the Contract for compliance with the principles as laid down in this Agreement.

WHEREAS THE Principal proposes to procure the Goods/services and Counter Party is willing to supply/has promised to supply the goods OR to offer/has offered the services and WHEREAS the Counter Party is a private Company/Public Company/Government Undertaking/ Partnership, constituted in accorded with the relevant law in the matter and the Principal is a Government Company performing its functions as a registered Public Limited Company regulated by Securities Exchange Board of India. **NOW THEREFORE**, To avoid all forms of corruption by following a system that is fair, transparent and free from any influence prejudiced dealings prior to, during and subsequent to the tenor of the contract to be entered into with a view to “- Enabling the PRINCIPAL to obtain the desired goods/services at competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and Enabling the Counter Party to abstain from bribing or indulging in any type of corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the PRINCIPAL will commit to prevent corruption, in any form, by its officials by following transparent procedures. The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

**I. Commitment of the Principal / Buyer**

1. The Principal Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

- a) No employee of the Principal/Owner, personally or through any of his/her family members, will in connection with the Tender (RFP) or the execution of the contract, procurement or services/goods, demand, take a promise for or accept for self or third person, any material or immaterial benefit which the person not legally entitled to.
  - b) The Principal/Owner will, during the Tender (RFP) Process treat all Bidder(s)/Counter Party (ies) with equity and reason. The Principal / Owner will, in particular, before and during the Tender (RFP) Process, provide to all Bidder(s) / Counter Party (ies) the same information and will not provide to any Bidder(s)/Counter Party (ies) confidential / additional information through which the Bidder(s)/Counter Party (ies) could obtain an advantage in relation to the Tender (RFP) Process or the Contract execution.
  - c) The Principal / Owner shall endeavor to exclude from the Tender (RFP) process any person, whose conduct in the past been of biased nature.
2. If the Principal / Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal Code (IPC) / Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there is a substantive suspicion in this regard, the Principal / Owner / StockHolding will inform the Chief Vigilance Officer through the Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

## **II. Commitments of Counter Parties/Bidders**

1. The Counter Party commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of bid or during any pre-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following. Counter Party (ies) / Bidders commits himself to observe these principles during participation in the Tender (RFP) Process and during the Contract execution.
2. The Counter Party will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the PRINCIPAL, connected directly or indirectly with the bidding process, or to any person organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
3. The Counter Party further undertakes that it has not given, offered or promised to give directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Principal / StockHolding or otherwise in procurement the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Principal / StockHolding for forbearing to show favour or disfavor to any person in relation to the contract or any other contract with the Principal / StockHolding.
4. Bidder / Counter Party shall disclose the name and address of agents and representatives, if any, handling the procurement / service contract.
5. Bidder / Counter Party shall disclose the payments to be made by them to agents / brokers; or any other intermediary if any, in connection with the bid / contract.
6. The Bidder / Counter Party has to further confirm and declare to the Principal / StockHolding that the Bidder / Counter Party is the original integrator and has not engaged any other individual or firm or company, whether Indian or foreign to intercede, facilitate or in any way to recommend to Principal / StockHolding or any of its functionaries whether officially or unofficially to the award of the contract to the

Bidder / Counter Party nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

7. The Bidder / Counter Party has to submit a Declaration along with Eligibility Criteria, as given at **Annexure**. If bids are invited through a Consultant a Declaration has to be submitted along with the Eligibility Criteria as given at **Annexure**.
8. The Bidder / Counter Party, either while presenting the bid or during pre- contract negotiation or before signing the contract shall disclose any payments made, is committed to or intends to make to officials of StockHolding /Principal, or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
9. The Bidder / Counter Party will not collude with other parties interested in the contract to impair the transparency, fairness and progress of bidding process, bid evaluation, contracting and implementation of the Contract.
10. The Bidder / Counter Party shall not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
11. The Bidder shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the Principal / StockHolding as part of the business relationship, regarding plans, proposals and business details, including information contained in any electronic data carrier. The Bidder / Counter Party also Undertakes to exercise due and adequate care lest any such information is divulged.
12. The Bidder / Counter Party commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
13. The Bidder / Counter Party shall not instigate or cause to instigate any third person including their competitor(s) of bidding to commit any of the actions mentioned above.
14. If the Bidder / Counter Party or any employee of the Bidder or any person acting on behalf of the Bidder / Counter Party, either directly or indirectly, is a relative of any of the official / employee of Principal / StockHolding, or alternatively, if any relative of an official / employee of Principal / StockHolding has financial interest / stake in the Bidder's / Counter Party firm, the same shall be disclosed by the Bidder / Counter Party at the time of filing of tender (RFP).
15. The term `relative` for this purpose would be as defined in Section 2 Sub Section 77 of the Companies Act, 2013.
16. The Bidder / Counter Party shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employees / officials of the Principal / StockHolding
17. The Bidder / Counter Party declares that no previous transgression occurred in the last three years immediately before signing of this IP, with any other Company / Firm/ PSU/ Departments in respect of any corrupt practices envisaged hereunder that could justify Bidder / Counter Party exclusion from the Tender (RFP) Process.
18. The Bidder / Counter Party agrees that if it makes incorrect statement on this subject, Bidder / Counter Party can be disqualified from the tender (RFP) process or the contract, if already awarded, can be terminated for such reason.

### **III. Disqualification from Tender (RFP) Process and exclusion from Future Contracts**

1. If the Bidder(s) / Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article II above or in any other form, such as to put his reliability or credibility in question, the Principal / StockHolding is entitled to disqualify the Bidder / Counter Party /



Contractor from the Tender (RFP) Process or terminate the Contract, if already executed or exclude the Bidder / Counter Party / Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by Principal / StockHolding. Such exclusion may be for a period of 1 year to 3 years as per the procedure prescribed in guidelines of the Principal / StockHolding.

2. The Bidder / Contractor / Counter Party accepts and undertake to respect and uphold the Principal / StockHolding's absolute right to resort to and impose such exclusion.
3. Apart from the above, the Principal / StockHolding may take action for banning of business dealings / holiday listing of the Bidder / Counter Party / Contractor as deemed fit by the Principal / Owner / StockHolding.
4. The Bidder / Contractor / Counter Party can prove that it has resorted / recouped the damage caused and has installed a suitable corruption prevention system, the Principal / Owner/ StockHolding may at its own discretion, as per laid down organizational procedure, revoke the exclusion prematurely.

**IV. Consequences of Breach** Without prejudice to any rights that may be available to the Principal / StockHolding / Owner under Law or the Contract or its established policies and laid down procedure, the Principal / StockHolding / Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder / Contractor(s) / Counter Party:-

1. Forfeiture of EMD / Security Deposit : If the Principal / StockHolding / Owner has disqualified the Bidder(s)/Counter Party(ies) from the Tender (RFP) Process prior to the award of the Contract or terminated the Contract or has accrued the right to terminate the Contract according the Article III, the Principal / StockHolding / Owner apart from exercising any legal rights that may have accrued to the Principal / StockHolding / Owner, may in its considered opinion forfeit the Earnest Money Deposit / Bid Security amount of the Bidder / Contractor / Counter Party.
2. Criminal Liability: If the Principal / Owner / StockHolding obtains knowledge of conduct of a Bidder / Counter Party / Contractor, or of an employee of a representative or an associate of a Bidder / Counter Party / Contractor which constitute corruption within the meaning of PC Act, or if the Principal / Owner / StockHolding has substantive suspicion in this regard, the Principal / StockHolding / Owner will inform the same to the Chief Vigilance Officer through the Vigilance Officer.

#### **V. Equal Treatment of all Bidders/Contractors / Subcontractors / Counter Parties**

1. The Bidder(s) / Contractor(s) / Counter Party (ies) undertake (s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder / Contractor / Counter-Party shall be responsible for any violation(s) of the principles laid down in this Agreement / Pact by any of its sub-contractors / sub-bidders.
2. The Principal / StockHolding / Owner will enter into Pacts on identical terms as this one with all Bidders / Counterparties and Contractors.
3. The Principal / StockHolding / Owner will disqualify Bidders / Counter Parties / Contractors who do not submit, the duly signed Pact, between the Principal / Owner / StockHolding and the Bidder/Counter Parties, along with the Tender (RFP) or violate its provisions at any stage of the Tender (RFP) process, from the Tender (RFP) process.

#### **VI. Independent External Monitor (IEM)**

1. The Principal / Owner / StockHolding has appointed competent and credible Independent External Monitor (s) (IEM) for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this Integrity Pact.
2. The IEM is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chief Executive Officer and Managing Director, StockHolding Ltd.
3. The Bidder(s)/Contractor(s) / Counter Party(ies) accepts that the IEM has the right to access without restriction, to all Tender (RFP) documentation related papers / files of the Principal / StockHolding / Owner including that provided by the Contractor(s) / Bidder / Counter Party. The Counter Party / Bidder / Contractor will also grant the IEM, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his or any of his Sub-Contractor's Tender (RFP) Documentation / papers / files. The IEM is under contractual obligation to treat the information and documents of the Bidder(s) / Contractor(s) / Sub-Contractors / Counter Party (ies) with confidentiality.
4. In case of tender (RFP)s having value of 5 crore or more, the Principal / StockHolding / Owner will provide the IEM sufficient information about all the meetings among the parties related to the Contract/Tender (RFP) and shall keep the IEM apprised of all the developments in the Tender (RFP) Process.
5. As soon the IEM notices, or believes to notice, a violation of this Pact, he will so inform the Management of the Principal / Owner / StockHolding and request the Management to discontinue or take corrective action, or to take other relevant action. The IEM can in this regard submit nonbinding recommendations. Beyond this, the IEM has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The IEM will submit a written report to the CEO&MD, StockHolding. Within 6 to 8 weeks from the date of reference or intimation to him by the Principal / Owner / StockHolding and should the occasion arise, submit proposals for correcting problematic situations.
7. If the IEM has reported to the CEO&MD, StockHolding Ltd. a substantiated suspicion of an offence under the relevant IPC/PC Act, and the CEO&MD, StockHolding has not within reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the IEM may also transmit the information directly to the Central Vigilance Officer.
8. The word 'IEM' would include both singular and plural.

#### **VII. Duration of the Integrity Pact (IP)**

This IP begins when both the parties have legally signed it. It expires for the Counter Party / Contractor / Bidder, 12 months after the completion of work under the Contract, or till continuation of defect liability period, whichever is more and for all other Bidders, till the Contract has been awarded. If any claim is made / lodged during the time, the same shall be binding and continue to be valid despite the lapse of this Integrity Pact as specified above, unless it is discharged / determined by the CEO&MD StockHolding

#### **VIII. Other Provisions**

1. This IP is subject to Indian Law, place of performance and jurisdiction is the Head Office / Regional Offices of the StockHolding / Principal / Owner who has floated the Tender (RFP).
2. Changes and supplements in any Procurement / Services Contract / Tender (RFP) need to be made in writing. Change and supplement in IP need to be made in writing.
3. If the Contractor is a partnership or a consortium, this IP must be signed by all the partners and consortium members. In case of a Company, the IP must be signed by a representative duly authorized by Board resolution.

4. Should one or several provisions of this IP turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. Any dispute or difference arising between the parties with regard to the terms of this Agreement / Pact, any action taken by the Principal / Owner / StockHolding in accordance with this Agreement / Pact or interpretation thereof shall not be subject to arbitration.

### **IX. Legal and Prior Rights**

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and / or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agrees that this Pact will have precedence over the Tender (RFP) / Contract documents with regard to any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact (IP) at the place and date first above mentioned in the presence of the following witnesses:-

-----  
(For and on behalf of Principal / Owner / StockHolding)

-----  
(For and on behalf of Bidder / Counter Party / Contractor)

### **WITNESSES:**

1. \_\_\_\_\_ (Signature, name and address)

2. \_\_\_\_\_ (Signature, name and address)

Note: In case of Purchase Orders wherein formal agreements are not signed references to witnesses may be deleted from the past part of the Agreement.

**ANNEXURE - 5 - Covering Letter on bidder's Letterhead of Integrity Pact**

To,

-----  
Sub: RFP REF NO: CPCM-/2024-25 dated **xx-Jan-2025** for RFP for Supply of Sewage Treatment Plant materials at StockHolding, Mahape

Dear Sir,

**DECLARATION**

Stock Holding Corporation of India Limited (StockHolding) hereby declares that StockHolding has adopted Integrity Pact (IP) Program as advised by Central Vigilance Commission vide its Letter No. -----  
Dated ----- and stands committed to following the principles of transparency, equity and competitiveness in public procurement. The subject Notice Inviting Tender (RFP) (NIT) is an invitation to offer made on the condition that the Bidder will sign the Integrity Agreement, which is an integral part of tender (RFP) documents, failing which the tender (RFP)er / bidder will stand disqualified from the tender (RFP)ing process and the bid of the bidder would be summarily rejected. This Declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of the Integrity Agreement on behalf of the StockHolding

Yours faithfully,

For and on behalf of StockHolding Corporation of India Limited  
(Authorized Signatory)

**ANNEXURE – 6 – Compliance Statement**  
**(To be submitted on Company Letter Head)**

RFP REF NO: RFP REF NO: CPCM-/2024-25 dated **xx-May-2025** for RFP for Supply of Sewage Treatment Plant at StockHolding, Mahape

**DECLARATION**

We understand that any deviations mentioned elsewhere in the bid will not be considered and evaluated by the StockHolding. We also agree that the StockHolding reserves its right to reject the bid, if the bid is not submitted in proper format as per subject RFP.

Sr. No.	Item / Clause of the RFP	Compliance (Yes / No)	Remarks/Deviations (if any)
1	Objective of the RFP		
2	Scope of Work		
3	Eligibility Criteria		
4	Service Level Agreement (SLA)		
5	Non-Disclosure Agreement		
6	Payment Terms		
7	Bid Validity		
8	Integrity Pact		
9	All General & Other Terms & Conditions in the RFP		
10	Requirement		

(If Remarks/Deviations column is left blank it will be construed that there is no deviation from the specifications given above)

Date:

Signature with seal

Name & Designation:

### ANNEXURE – 7 – Format of Bank Guarantee

This Bank Guarantee is executed by the ----- (Bank name) a Banking Company incorporated under the Companies Act, 1956 and a Scheduled Bank within the meaning of the Reserve Bank of India Act, 1934 and having its head office at ----- and branch office at ----- (hereinafter referred to as the “Bank”, which term shall mean and include, unless to repugnant to the context or meaning thereof, its successors and permitted assigns) and Branch office at ----- in favour of Stock Holding Corporation of India Limited, a Company incorporated under the Companies Act, 1956 and having its Registered Office at 301, Centre Point, Dr. Babasaheb Ambedkar Road, Parel, Mumbai 400 012 (hereinafter referred to as “StockHolding”, which term shall mean and include, unless to repugnant to the context or meaning thereof, its successors and permitted assigns) at the request of -----, a Company incorporated under the Companies Act, 1956 and having its Registered Office at ----- (hereinafter referred to as the “Service Provider”, which term shall mean and include, unless to repugnant to the context or meaning thereof, its successors and permitted assigns).

#### Whereas

- A. StockHolding has, pursuant to the Tender No. \_\_\_\_\_, issued the Purchase Order dated \_\_\_\_\_ to the Service Provider for providing \_\_\_\_\_
- B. In terms of the said Tender, the Service Provider has agreed to furnish to StockHolding, a Bank guarantee for Rs. \_\_\_\_\_ /- (Rupees \_\_\_\_\_ only) till \_\_\_\_\_ (date).
- C. The Bank has, at the request of the Service Provider, agreed to give this guarantee as under.

#### NOW IN CONSIDERATION OF THE FOREGOING:

1. We, the Bank, at the request the Service Provider, do hereby unconditionally provide this guarantee to StockHolding as security for due performance and fulfilment by the Service Provider of its engagements, commitments, operations, obligations or liabilities including but not limited to any sums / obligations / claims due by the Service Provider to StockHolding for meeting, satisfying, discharging or fulfilling all or any obligation or liability of the Service Provider, under the said Tender / Purchase Order.
2. We, the Bank, hereby guarantee and undertake to pay StockHolding up to a total amount of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only) under this guarantee, upon first written demand of StockHolding and without any demur, protest and without any reference to the Service Provider.
3. Any such demand made by StockHolding shall be conclusive and binding on the Bank as regards the amount due and payable notwithstanding any disputes pending before any court, Tribunal, or any other authority and/ or any other matter or thing whatsoever as the liability of the Bank under these presents being absolute and unequivocal.
4. We, the Bank, agree that StockHolding shall have the fullest liberty without consent of the Bank to vary the terms of the said Tender/ Purchase Order or to postpone for any time or time to time exercise of any powers vested in StockHolding against the Service Provider and to forbear or enforce any of the Terms & Conditions relating to the said Tender / Purchase Order and the Bank shall not be relieved from its liability by the reason of any such variation, or extension being granted to the Service Provider or for any forbearance, act or omission or any such matter or thing whatsoever.
5. We, the Bank, agree that the guarantee herein contained shall be irrevocable and shall continue to be enforceable until it is discharged.

6. This Guarantee shall not be affected by any change in the Constitution of the Bank or the Service Provider or StockHolding.

**NOTWITHSTANDING ANYTHING CONTAINED HEREIN ABOVE:**

1. The liability of the bank under this guarantee is restricted to a sum of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ only).
2. This Bank Guarantee will be valid for a period up to \_\_\_\_\_ (date).
3. A written claim or demand for payment under this Bank Guarantee on or before \_\_\_\_\_ (date) is the only condition precedent for payment of part/full sum under this guarantee.

**For Issuing Bank**

Name of Issuing Authority:

Designation of Issuing Authority:

Employee Code:

Contact Number:

Email ID:

**ANNEXURE – 8 – Format of Non-Disclosure Agreement**

This Non-Disclosure Agreement (hereinafter “Agreement”) is executed on this \_\_\_\_ day of \_\_\_\_\_, 20xx by and between

**Stock Holding Corporation of India Limited**, a company incorporated under the Companies Act, 1956 and having its registered office at 301, Centre Point, Dr. Babasaheb Ambedkar Road, Parel, Mumbai 400012 (hereinafter referred to as “**StockHolding**” which expression shall mean and include its successors and assigns), of the One Part;

And

**Company Name**, a company incorporated under the Companies Act, 1956 and having its registered office / corporate office at **Complete Address** (hereinafter referred to as “**Company Name**” which expression shall mean and include its successors and assigns), of the Other Part.

(StockHolding and **Company Name** are individually referred to as ‘Party’ and collectively as ‘Parties’.)

The Party disclosing Confidential Information under this Agreement shall be referred to as Disclosing Party and the Party receiving Confidential Information shall be referred to as Receiving Party.

1. **Purpose:** Whereas, the Parties wish to explore possible business opportunity, during which either Party will be required to disclose certain Confidential Information to the other.
2. **Confidential Information and Exclusions:** Confidential Information shall mean and include (a) any information received by the Receiving Party which is identified by Disclosing Party as confidential or otherwise; (b) all information including technical, data security, cyber security business, financial and marketing information, data, analysis, compilations, notes, extracts, materials, reports, drawings, designs, specifications, graphs, layouts, plans, charts, studies, memoranda or other documents, know-how, ideas, concepts, strategies, trade secrets, product or services, results obtained by using confidential information, prototype, client or vendor list, projects, employees, employees skills and salaries, future business plans disclosed by Disclosing Party whether orally or as embodied in tangible materials. Confidential Information shall however exclude any information which a) is in the public domain; (b) was known to the Party of such disclosure or becomes known to the Party without breach of any confidentiality agreement; (c) is independently developed by the Party without use of Confidential Information disclosed herein; (d) is disclosed pursuant judicial order or requirement of the governmental agency or by operation of law, provided that the recipient party gives disclosing party a written notice of any such requirement within ten (10) days after the learning of any such requirement, and takes all reasonable measure to avoid disclosure under such requirement.
3. **Confidentiality Obligations:** The Receiving Party shall, at all times maintain confidentiality and prevent disclosure of Confidential Information of Disclosing party with at least the same degree of care as it uses to protect its own confidential information but in no event with less than reasonable care. The Receiving Party shall keep the Confidential Information and Confidential Materials and any copies thereof secure and in such a way so as to prevent unauthorized access by any third party. The Receiving Party agrees not to disclose, transmit, reproduce or make available any such Confidential Information to any third parties and shall restrict disclosure of Confidential Information only to a limited group of Recipient's directors, concerned officers, employees, attorneys or professional advisors who need to have access to the Confidential Information for the purposes of maintaining and supporting the services and each of whom shall be informed by Receiving Party of the confidential nature of Confidential Information and agree to observe the same terms and conditions set forth herein as if specifically named a Party hereto. The Receiving Party shall not, unless otherwise agreed herein, use any such Confidential Information and Confidential Materials for its own benefit or the benefit of others or do anything prejudicial to the



interests of the Disclosing Party or its customers or their projects. The Receiving Party shall not use the Confidential Information in any way to create a derivative work out of it or reverse engineer or use for any commercial purpose or for any purpose detrimental to the Disclosing Party. The Receiving Party shall not make copies of Confidential Information unless the same are reasonably necessary. The Receiving Party shall immediately notify Disclosing Party in the event of any unauthorized use or disclosure of the Confidential Information and reasonably support Disclosing Party in taking necessary remedial action.

4. **No Warranty:** All Confidential Information is provided 'as is.' Neither Party makes any warranty, express, implied or otherwise, regarding its accuracy, completeness or performance.
5. **No License:** Each Party recognizes that nothing in this Agreement is construed as granting it any proprietary rights, by license or otherwise, to any Confidential Information or to any intellectual property rights based on such Confidential Information.
6. **Return:** The Receiving Party who receives the Confidential Information and Confidential Materials agrees that on receipt of a written demand from the Disclosing Party:
  - a. Immediately return all written Confidential Information, Confidential Materials and all copies thereof provided to, or produced by it or its advisers, as the case may be, which is in Receiving Party's possession or under its custody and control; ( SUCH RETURN OF DOCUMENTS SHOULD BE DONE BY SIGNING A LETTER).
  - b. To the extent practicable, immediately destroy all analyses, compilations, notes, studies, memoranda or other documents prepared by it or its advisers to the extent that the same contain, reflect or derive from Confidential Information relating to the Disclosing Party;
  - c. So far as it is practicable to do so immediately expunge any Confidential Information relating to the Disclosing Party or its projects from any computer, word processor or other device in its possession or under its custody and control; and
  - d. To the extent practicable, immediately furnish a certificate signed by its director or other responsible representative confirming that to the best of his/her knowledge, information and belief, having made all proper enquiries the requirements of this paragraph have been fully complied with.
  - e. Receiving party will attempt to maintain, to the best possible extent, physical and logical segregation of the Confidential Information of the data of the Receiving party from data of any third party.
7. **Term:** The term of this Agreement shall be \_\_\_\_ (\_\_\_\_) years from \_\_\_\_\_ (the Effective Date). Either Party may terminate this Agreement by giving a thirty (30) days written notice to the other. The confidentiality obligations stated in this Agreement shall survive for a period of three (3) years from the date of termination or expiration of this Agreement.
8. **Remedies:** The Confidential Information and Confidential Materials and all copies thereof, in whatsoever form shall at all times remain the property of the Disclosing Party and its disclosure hereunder shall not confer on the Receiving Party any rights whatsoever beyond those contained in this document.

The Parties acknowledge and agree that the Disclosing Party will suffer substantial and irreparable damage, not readily ascertainable or compensable in monetary terms, in the event of any breach of any provision of this Agreement by the Receiving Party. The Receiving Party therefore agrees that, in the event of any such breach, the Disclosing Party shall be entitled, without limitation of any other

remedies otherwise available to it, to obtain an injunction or other form of equitable relief from any court of competent jurisdiction.

9. **Governing Law and Jurisdiction:** This Agreement may be governed and construed in accordance with the laws of India and shall be subject to the jurisdiction of courts in Mumbai, India.
10. **Miscellaneous:** This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior commitments/ understanding in this regard and may not be amended or modified except by a writing signed by a duly authorized representative of the respective Parties. This Agreement may be executed in several counterparts (physical or electronic form), each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may not be assigned or transferred except by a mutual written consent of both the Parties.

For Stock Holding Corporation of India Limited	For Company Name
Name:	Name:
Title:	Title:
In the Presence of	
Name:	Name:
Title:	Title: