

e-Tender for Supply of Pre-printed Secured Colour Stationery to Stock Holding Offices

RFP No.: [StockHolding/e-Services/Stationery-RFP/22-23/001](#)



Date of Issue: 12-September-2022

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Document Control Sheet

Name of the company	Stock Holding Corporation of India Ltd.	
RFP Reference No.	StockHolding/e-Services/Stationery-RFP/22-23/001	
Date of Issue:	12-Sep-2022	
Last date for submission of Pre-Bid Queries by Bidder (online). As per proforma given in Annexure E(Page no 33)	19-Sep-2022	
Resolution of Pre-Bid Queries by StockHolding through email & on website https://StockHolding.auctiontiger.net	22-Sep-2022	
Online Pre-bid meeting to be held between StockHolding and the Bidders for general queries/discussion/clarification on queries already resolved by StockHolding.	23-Sep-2022	
Last Date and time for submission of Technical Bids(Online) on https://StockHolding.auctiontiger.net	Date:	30-Sep--2022
	Time:	3:00 PM
Schedule for opening of Technical Bids	Date:	03-Oct-2022
	Time:	3:30 PM
Intimation to the short-listed bidders who's Technical Bids has got qualified.(through email and on StockHolding website)	12-Oct-2022	
Second pre bid meeting: A physical meeting at StockHolding Mahape Mumbai wherein technically qualified bidders will learn about all required security features & will be provided with sample A4 & A5 security papers.	19-Oct-2022	
Deadline date by which technically qualified bidders will submit their sample A4 & A5 papers with all security features. StockHolding will complete the plant visit of technically qualified bidders by this date.	01-Nov-2022	

Intimation to shortlisted bidders (through email & on website) whose samples have been approved by StockHolding & whose Plant Visit Reports are found satisfactory and that they are eligible to submit financial bids.	03-Nov-2022	
Last Date and time for submission of Financial Bids (Online)	Date:	07-Nov-2022
	Time:	3:00 PM
Schedule for Opening of Financial Bids (Online)	Date:	07-Nov-2022
	Time:	4:00 PM
Cost of Bid Document	INR 5,000/- (Non-Refundable)	
Earnest Money Deposit (EMD)	INR 10,00,000/- (Refundable)	
Place of Pre-bid meeting/ Opening of Bids / address for Communication & Contact Person	Stock Holding Corporation of India Ltd., SHCIL HOUSE, Plot no: P-51, TTC Industrial Area, MIDC, Mahape, Navi Mumbai - 400710	
	Group email id: esistationery@stockholding.com	
	Mr. Anil Pandit – 022- 27785477 Ms. Rufina D’souza – 022- 27785468	

Note:

1. This tender document is the property of StockHolding & is not transferable.
2. This bid document has 86 pages.
3. If a holiday is declared on the dates mentioned above, the bids shall be received / opened on the next working day at the same time specified above and at the same venue unless communicated otherwise.

Disclaimer

The information contained in this Request for Proposal (“RFP / Bid Document”) or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of Stock Holding Corporation of India Limited (“Stock Holding”), is provided to the bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP document is not an agreement and is neither an offer nor an invitation by Stock Holding to any parties other than the applicants who are qualified to submit the bids (“Bidders”). The purpose of this RFP is to provide the Bidder(s) with information to assist them in formulation of their proposals (“Bids”). This RFP does not claim to contain all the information each Bidder may require. Each Bidder may conduct its own independent investigations and analysis and is free to check the accuracy, reliability and completeness of the information in this RFP. Stock Holding makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP. Stock Holding may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP.

The information contained in the RFP document is selective and is subject to update, expansion, revision and amendment. Stock Holding does not undertake to provide any Bidder with access to any additional information or to update the information in this RFP or to correct any inaccuracies therein, which may become apparent. Stock Holding reserves the right of discretion to change, modify, add to or alter any or all of the provisions of this RFP and/or the bidding process, without assigning any reasons whatsoever. Such change will be intimated or made accessible to all Bidders. Any information contained in this document will be superseded by any later written information on the same subject made available / accessible to all recipients by Stock Holding.

Stock Holding reserves the right to reject any or all the expression of interest / proposals / Bids received in response to this RFP at any stage without assigning any reason whatsoever. The decision of Stock Holding shall be final, conclusive and binding on all the parties.

It may be noted that notice regarding corrigendum, addendums, amendments, time-extensions, clarifications, response to bidders queries etc., if any to RFP, will not be published through any advertisement in newspapers or any other media. Prospective bidders shall regularly visit Stock Holding’s website for any changes / development in relation to this RFP.

1. Background:

Stock Holding Corporation of India Limited ("Stock Holding") was incorporated as a Public Limited Company in 1986. Stock Holding is a subsidiary of IFCI Limited and was promoted by the public financial institutions and Insurance majors. Stock Holding began by offering custodial and post trading services, adding depository services and other services to its portfolio over a period of time. Stock Holding has established itself in India as a one-stop solution provider in the Financial Services domain. As per mandates received from various State Governments and Union Territories (UTs), Stock Holding provides e-Stamping services (collection of Non-Judicial Stamp Duty) in 23 States/UTs and e-Court Fee services (collection of Judicial Stamp Duty) in 16 States/UTs.

2. Scope of work:

A. Purpose:

Stock Holding Corporation of India Limited invites quotations in the prescribed formats for Supply of Pre-printed Secured Colour Stationery used in e-Stamping & e-Court Fee services to all Stock Holding Offices located across India. The contract will be initially for a period of Three years which can be extended for a further period of 3 years based on mutual agreement. There is no minimum quantity guaranteed in the Contract (Rate Contract). The indicative daily volume presently is approximately 1.5 lacs sheet of A4 and A5 size each. Stock Holding reserves the right to terminate the contract by giving three months' notice.

Stock Holding intends to select more than one Successful Bidders in order to avoid complete reliance on one bidder and pave the way for smooth and timely supply of secured stationery. The work will be annually distributed based on commercial bid offered by bidders. The division of work will be as under:

- a. In the event of there being more than one L1 bidder, the entire work will be equally distributed ((50:50), (33.33:33.33:33.33)) etc. among the L1 bidders.
- b. Otherwise, the entire work will split between L1 and L2 in the ratio of 70:30 (approx.) subject to the L2 bidder agreeing to accept the rates offered and accepted by L1 bidder. This is without any prejudice to the supply capacity of L1 bidder and is only meant to reduce complete reliance on one contractor.
- c. In case L2 bidder is not agreeable to match L1 rate then L3, L4, etc. bidders in that order shall be given opportunity to match L1 rate for awarding the balance 30% of work.
- d. If L2, L3, L4 etc. are not agreeable to match the offered rate of L1, then the balance estimated work (30%) will also be awarded to L1 bidder.

The total quantum of work shall be divided amongst the Successful Bidders as per requirement of Stock Holding. The decision of Stock Holding in this regard shall be final & binding.

Printing, Packing, Safe keeping, Dispatching, Providing MIS:

The successful bidder shall be responsible for providing Supply of Secured Colour Stationery to Stock Holding Offices located across India. The dispatch has to be done by courier agency appointed by Stock Holding. The courier cost will be borne by Stock Holding on receipt of invoices. The Successful bidder shall have to print the colour paper at their own cost and all terms and conditions pertaining to issue of paper, printing, packing etc. as per the scope of work and services defined. The Successful Bidders shall pack the Colour Papers in boxes after duly checking the same in all respects. A list of all dispatches made shall be submitted daily duly signed by Successful Bidders authorized representative certifying that each box has been checked in all respects before dispatch. Necessary MIS reports shall also be provided as per Stock Holding requirements. The Successful Bidders shall pack the coloured paper in plastic sheets of 500 sheets each and it should be further packed in cartons not more than 4 packets of 500 sheets each. The cartons should be properly secured and sealed and should not lead in any pilferage or damage. Additional care should be taken during Monsoon season. The Successful bidders should ensure that the stationery lying in the premises of the bidder is stored and kept in proper safe custody and there is no loss / theft of stationery before it is dispatched.

The Successful Bidders shall arrange dispatch of boxes of colour papers to the branches of Stock Holding (List of branches specified as Annexure M) latest within 5 DAYS of providing the data file to the Successful Bidders, excluding holidays. Successful Bidders shall submit a list of holidays to Stock Holding, however, all national holidays and public holidays declared by competent authorities shall be treated as closed days. The successful bidders shall adjust their working hours and weekly-off days/holidays suitably so that colour paper consignments are not delayed for any such reasons.

B. Specifications of Pre-printed Secured Colour Stationery:

The Scope of work would involve, supplying of Pre-Printed Secured Colour Stationery with following specifications:

- a. The Secured Colour Stationery should be of minimum 95gsm A4 size and (Pink in colour) and minimum 95gsm A5 size (Green in colour), having a watermark. It should have background in pink/ green colour and drape line relief design on the full sheet.
- b. The Secured Colour Paper shall be printed as under:
 - i. The Secured Colour Stationery will have security features like coloured background with Lacy Geometric flexible patterns and subtle logo image with Complex ornamental design border.
 - ii. Each Secured Colour Stationery will have 12 digit alpha numeric number and some of the digits in different colour inks which should glow in the ultraviolet light.
 - iii. There will be ultraviolet marking of three varied images with Geometric pattern in the cloud.

- iv. Part of the stationery shall have a warning printed at the back side of the paper.
- c. In case of any changes in the artwork, design, pattern, colour scheme, security features etc. the same shall be intimated to the vendor as and when required and it should be incorporated by the vendor without any extra charges

C. Other Conditions under Scope of Work:

- a) The Successful Bidders shall be able to provide the colour paper within 5 working days of order placed
- b) The Secured Colour Stationery shall be uniform and complete in all respects. If any part of the Secured Colour Stationery is found to be defective then the entire consignment is liable to be rejected
- c) The Successful Bidders will have to coordinate with the courier and arrange for proper and timely dispatch
- d) The Successful Bidders shall maintain a proper tracking system of all the orders received, delivered and pending
- e) The Successful Bidders would follow instructions issued only by Head Office e-Services Department of Stock Holding.
- f) The Successful Bidders shall maintain absolute confidentiality of the business of Stock Holding.
- g) The Successful Bidders shall at all times inform in case of any shut down for maintenance and other activity well in advance in order to enable Stock Holding to decide the further course of action.

Due Diligence:

The Bidder is expected to examine all instructions, forms, terms and specifications in this RFP and study the RFP document carefully. Bid shall be deemed to have been submitted after careful study and examination of this RFP with full understanding of its implications. The Bid should be precise, complete and in the prescribed format as per the requirement of this RFP. Failure to furnish all information required by this RFP or submission of a Bid not responsive to this RFP in each and every respect will be at the Bidder's own risk and may result in rejection of the Bid and for which Stock Holding shall not be held responsible. Any decision taken by Stock Holding as to completeness of the Bid or rejection of any / all Bid(s) shall be final, conclusive and binding upon the Bidder(s) and shall not be questioned / challenged by the Bidder(s).

3. Cost of Bid:

The Bidder shall bear all costs and expenses associated with the preparation and submission of its Bid and Stock Holding shall in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process including cancellation or abandonment or annulment of the bidding process.

4. Cost of RFP:

Cost of RFP is INR 5,000/- (Rupees Five Thousand Only). The prospective Bidder is required to remit the prescribed amount into StockHolding's bank account through NEFT / RTGS and will have to provide UTR details and date of remittance to identify the bidder. Since the Bid/RFP Documents are downloaded from the Internet (StockHolding website www.stockholding.com or e-procurement portal <https://StockHolding.auctiontiger.net>); the prescribed amount towards the cost of Bid Document should be paid before the opening of the Technical Bid. Bids without the payment of amount towards the cost of RFP shall be rejected. The amount should be received in StockHolding bank account on or before last date for submission of BIDs. The Cost of RFP is non-refundable. Please find the details of StockHolding bank account in which the amount has to be remitted.

NAME OF BENEFICIARY	STOCK HOLDING CORPORATION OF INDIA LTD. - CORPORATE A/C
BANK NAME	IDBI BANK LTD
BRANCH ADDRESS	MITTAL TOWER, 'C' WING, GR. FLOOR, NARIMAN POINT, MUMBAI, MAHARASHTRA 400021
BANK ACCOUNT NUMBER	004103000033442
IFSC CODE	IBKL0000004

5. Earnest Money Deposit (EMD):

The Bidder shall furnish, as part of its Bid Security an amount of INR 10,00,000/- (Rupees Ten Lacs only). The prospective Bidder is required to remit the prescribed amount into StockHolding bank account through NEFT / RTGS and will have to provide us with the UTR details and date of remittance to identify the bidder. Bids without the payment of amount towards EMD shall be rejected. The amount should be received in StockHolding's bank account on or before last date for submission of BIDs. The EMD is refundable. Please find the details of StockHolding bank account in which the amount has to be remitted. The Bidder shall upload the scanned copy of receipt as a proof of depositing EMD along with Bids. Otherwise the bids in electronic form will not be considered. Firms registered under National Small Industries Corporation (NSIC) / Micro, Small and Medium Enterprises (MSME) for specific trade are exempted from EMD and shall upload the scanned copy of necessary documents.

NAME OF BENEFICIARY	STOCK HOLDING CORPORATION OF INDIA LTD. - CORPORATE A/C
BANK NAME	IDBI BANK LTD

BRANCH ADDRESS	MITTAL TOWER, 'C' WING, GR. FLOOR, NARIMAN POINT, MUMBAI, MAHARASHTRA 400021
BANK ACCOUNT NUMBER	004103000033442
IFSC CODE	IBKL0000004

Rejection of Bid:

Any submitted bid not accompanied by EMD as mentioned above, shall be summarily rejected by Stock Holding, without any further correspondence.

The EMD shall not bear any interest.

The EMD shall be forfeited:

- a) If a Bidder withdraws his/her bid during the bid validity period; or
- b) If a Bidder makes any statement or encloses any form which turns out to be false, incorrect and/or misleading at any time prior to signing of contract and/or conceals or suppresses material information; or
- c) If the Successful Bidder fails to sign the contract and or furnish performance security and other guarantee(s)/security in the form and manner to the satisfaction of Stock Holding, as mentioned in the Bid Documents; or
- d) In the event of any evasion, avoidance, refusal or delay on the part of the Successful Bidder to sign and execute the order/ purchase order/ service order or any document, as may be required by Stock Holding in case the Bid is accepted. Any decision in this regard by Stock Holding shall be final, conclusive and binding on the Bidder.

6. Discharge of EMD:

- a) Stock Holding shall promptly request the Successful Bidder to provide performance security / performance guarantee. EMD of such Bidder shall be discharged on signing of the Contract and upon furnishing the performance guarantee / security to the satisfaction of Stock Holding.
- b) The EMD of all unsuccessful Bidder(s) shall be discharged / returned as promptly as possible but not later than 90 (ninety) days after the expiry of the Bid Validity Period.

7. Period of validity:

- a) Bids should be valid for 120 (One Hundred Twenty) days from the last date of submission. A Bid valid for a shorter period may be rejected by Stock Holding as non-

responsive. Any decision in this regard by Stock Holding shall be final, conclusive and binding on the Bidder.

- b) In exceptional circumstances, Stock Holding may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The validity of Bid Security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request will not be permitted to modify its Bid. Any decision in this regard by Stock Holding shall be final, conclusive and binding on the Bidder.

8. Amendment of RFP:

- a) Stock Holding reserves the right and in its sole discretion of inclusion of any addendum to this entire Bid process. The Bidders shall not claim as a right for requiring Stock Holding to do the aforesaid.
- b) At any time before the deadline for submission of Bids / offers, Stock Holding may, for any reason, whether at its own initiative or in response to a clarification requested by prospective Bidders, modify this RFP / Bid Document and all such modifications shall be binding on them.
- c) All prospective Bidders shall be notified about the amendment on Stock Holding's website (www.stockholding.com) and on Auction Tiger website (<https://StockHolding.auctiontiger.net>) and all such amendments shall be binding on them.
- d) If required in order to allow prospective Bidders reasonable time in which they need to take the amendment into account in preparing their Bids, Stock Holding at its sole discretion reserves the rights to extend the deadline for the submission of Bids. However, no request from the Bidder, shall be binding on Stock Holding for the same. Stock Holding's decision in this regard shall be final, conclusive and binding on all the Bidders.

9. Stock Holding's right to accept any bid & to reject any or all

Bids:

Stock Holding reserves the right to accept / reject any bid and to annul the Bid process at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Stock Holding's action. Any decision in this regard by Stock Holding shall be final, conclusive and binding on all the Bidders.

10. Submission of sample:

StockHolding will notify the technical qualified bidders through email and on StockHolding website, that its bid has been accepted. The shortlisted bidders will be required to participate in second pre-bid meeting - a physical meeting at StockHolding Mahape Mumbai wherein technically qualified bidders will learn about all required security features & will be provided with sample A4 & A5 security papers. The bidders are expected to submit their sample A4 & A5 papers (with all security features) before the deadline date mentioned in the control sheet. StockHolding will complete the plant visit of technically qualified bidders by this date. Only those shortlisted bidders whose samples have been approved by StockHolding and whose plant visit report are found satisfactory will be eligible to submit financial bid.

11. Execution of documents:

- a) After StockHolding notifies the Successful Bidder that its bid has been awarded, the Bidder should sign the **Contract**, Non-Disclosure agreement (Annexure L) and Integrity Pact (Annexure K) and complete the execution of all other documents within 15 business days of the acceptance of Purchase Order. The signing of Contract should be accompanied by submission of Performance Bank Guarantee and any other legal Document etc. by the bidder.
- b) Payment of stamp duty on signing of contract would be as per laws applicable in the State of Maharashtra.
- c) The Bidder shall bear all costs and expenses for the execution of stamp duty and submission of the contract and agreements. StockHolding shall not be responsible or liable for reimbursing / compensating these costs and expenses.
- d) The incidental expenses of execution of the Contract as well as the conditions stipulated in the contract shall be strictly adhered to and any breach / violation thereof shall entail termination of the Contract without prejudice to the other right of StockHolding including but not limited to the right to levy / impose and recover penalties as specified in this RFP or Contract.

12. Performance Bank Guarantee (PBG):

- a) The value of the Performance Bank Guarantee will be INR. 25,00,000/- (Rupees Twenty Five Lacs only)
- b) In the event of there being more than one L1 bidder, the successful bidders shall provide the PBG for the aforesaid amount in equal proportion.
- c) The successful Bidder/s shall furnish the Performance Bank Guarantee within 15 business days of the receipt of acceptance of the Purchase Order by the Bank.

- d) The bidder shall submit a Bank guarantee at start of the contract. Bank guarantee shall be valid for a period until the end of contract period with 3 months buffer i.e. contract period 3 months (with an additional claim period of three months) from the date of acceptance of the Contract / Purchase Order.
- e) The Performance Bank Guarantee should be issued by a scheduled commercial bank and directly forwarded to Stock Holding.
- f) The proceeds of the performance Bank Guarantee shall be payable to Stock Holding as compensation for any loss or damage resulting from the successful bidder's failure to complete its obligations under and in accordance with the Contract.
- g) Failure of the successful Bidder to comply with the requirement of the performance Bank Guarantee shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD, in which event Stock Holding may award the Contract to the next best evaluated Bidder or call for new Bids. Any decision in this regard by Stock Holding shall be final, conclusive and binding on the successful Bidder.

13. Termination of contract:

- a) Stock Holding reserves the right to terminate the contract without any compensation and by giving the Bidder 90 day's prior notice & the Bank Guarantee will be invoked forthwith, if the performance of the Bidder is found to be unsatisfactory or not meeting the Service Level Requirement at any point of time. Any decision in this regard of Stock Holding shall be final, conclusive & binding on the successful Bidder.
- b) The agreement may be terminated by either-side by giving three months' notice on infringement of any terms & conditions of the agreement or failure to perform any obligation under the agreement or inability of any of the parties to continue with the performance of the agreement. However, it would be the responsibility of each party to assist the other party in orderly termination of the agreement.
- c) The bidder agrees that in the event of termination of this agreement, the bidder shall continue to provide services in the same manner for the notice period. The bidder agrees to co-operate with Stock Holding for the smooth transfer of the subject matter of this agreement to any other party appointed for this purpose by Stock Holding.
- d) Where the Bidder's ability to survive as an independent corporate entity is threatened or is lost owing to any reason whatsoever, including inter-alia the filing of any bankruptcy proceedings against the Bidder, any failure by the Bidder to pay any of its dues to its creditors, the institution of any winding up proceedings against the Bidder or the happening of any such events that are adverse to the commercial viability of the Bidder. In the event of the happening of any events of the above nature, Stock Holding shall reserve the right to take any steps as are necessary, to ensure its business continuity.

- e) Termination for Insolvency: StockHolding may at any time terminate the Contract by giving written notice to the Bidder, without compensation to the Bidder, if the Bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to StockHolding.
- f) Termination for Default: StockHolding, without prejudice to any other right or remedy for breach of Contract, by a written notice of default sent to the Vendor, may terminate the Contract in whole or in part.
- g) Termination due to breach of contract's terms and conditions: Notwithstanding anything to the contrary herein contained, StockHolding shall be at liberty to terminate this contract forthwith upon or at any time, a breach or default of any of the terms, conditions or stipulations contained herein is committed by the contractors and / or by the workmen of the contractor.

14. Dispute Resolution:

- a) The Parties shall use their best efforts to amicably settle all disputes arising out of or in connection with this Contract in the following manner:
 - i. The Party raising the dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within twenty one (21) days of receipt of this notice.
 - ii. The matter will be referred for negotiation between Authorized Representative's from StockHolding and Vendor/Contractor. The matter shall then be resolved by them and the agreed course of action documented within a further period of 15 days.
- b) The Parties agree that any dispute between the Parties, which cannot be settled by negotiation in the manner, described above, may be resolved exclusively by arbitration and such dispute may be submitted by either party to arbitration within 30 days of the failure of negotiations. Arbitration shall be held in Mumbai, India and conducted in accordance with the provision of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint 1 arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator. The arbitration proceedings shall be conducted in English language. Subject to the above, the courts of law at Mumbai alone shall have the jurisdiction in respect of all matters connected with the Contract. The arbitration award shall be final, conclusive and binding upon the Parties and judgment may be entered thereon, upon the application of either party to a court of competent jurisdiction. Each Party shall bear the cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, shall be shared equally by the Parties unless the award otherwise provides.

- c) The Bidder shall not be entitled to suspend the provision of the Services or the completion of the job, pending resolution of any disputes between the Parties and shall continue to render the Services in accordance with the provisions of the Contract notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings.
- d) The provision under this section survives the contract.

15. Governing Law:

This Contract shall be governed in accordance with the law of India. These provisions shall survive the Contract.

16. Jurisdiction of Courts:

The courts of India at Mumbai have exclusive jurisdiction to determine any proceeding in relation to this Contract. These provisions shall survive the Contract.

17. Eligibility criteria:

Bids are invited from security printers fulfilling the following eligibility criteria:

- a) The Bidder should be of repute and an established entity in the business of providing pre-printed multi coloured Stationery having security features with a minimum 10 years consecutive experience as on 31st March 2022.
- b) The Bidder must have minimum turnover of INR. 7.5 Crore per annum with profit in each of the last 3 financial years as per the audited financial statement. [CA Certificate to be submitted].
- c) The bidder should have additional printing capacity of at least 4lacs A4/A5 sheets per day with relevant security features and relevant machinery.
- d) The Bidder should have capacity to supply stationery to all Stock Holding offices across India (list of branches provided at the end of this document in Annexure M).
- e) The Bidder should have experience in similar nature of work of Printing and Supplying Pre-printed Secured Colour Stationery or cheque book for Banks for at least 3 (THREE) projects i.e. either One work of INR 4 Crore, or Two works of INR 3 Crore or Three works of INR 2 Crore each (annually) to any Central Govt. / State Govt. / Public Sector Undertaking (PSU)/ BFSI sector / reputed private firms in India as on date of submission of bid.
- f) The Bidder shall produce a self-declaration that there are - (a) no vigilance and / or court cases pending against it (b) no inquiry or investigation pending against it from any statutory regulatory and / or investigation agency and (c) The Bidder has not been blacklisted by any public sector organization.

- g) The Bidder must submit at least three Customer Satisfactory Performance Reports (CSPR) where the Bidder has been working/worked during the last three years.
- h) The Bidder should have valid registration with all statutory authorities such as Registrar of companies/Firms, Central/State Labor departments, GST, PAN Etc.
- i) The bidders should preferably have certification under ISO 9001 at the time of submission of bid.
- j) The bidder must have IBA/RBI certified secured printing facility
- k) The Bidder must have his own printing press.
- l) The bidder must have at least two machines having six colour printing and at least one backup machine.

The Bidder should submit documentary evidence in support of fulfilling eligibility criteria mentioned above including performance certificate from clients.

18. Procedure for Submission of Application for Technical Bid and Financial Bid (Online):

- a) Technical and financial bids to be submitted online as per the schedule mentioned in the control sheet (Page no 4).
- b) The Bids/documents are to be submitted Online at <https://StockHolding.auctiontiger.net>
- c) Technical and other non-commercial queries (not impacting price) can be routed to the respective e-mail id indicated in the control sheet (esistationery@stockholding.com).
- d) Online bids submission related queries could be addressed to M/s. e-Procurement Technologies Ltd. personnel indicated in the document.
- e) M/s. e-Procurement Technologies Ltd. responsibility is limited to technical assistance of bid event. Finalization of bidding process and selection of Bidder would be directly between Bidders and StockHolding.
- f) The Bids submitted by telegram/Fax/Email shall not be considered and is liable to be rejected. No correspondence will be entertained in this matter.
- g) The Bidder is requested to submit its application prior to last date and time of submission to avoid any inability due to telephone line glitch, internet response issues, software or hardware hands will not be the responsibility of M/s. e-Procurement Technologies Ltd or of StockHolding. However, M/s. e-Procurement Technologies Ltd. shall make every effort to ensure availability of technology resources to enable submission of application.
- h) All uploaded documents copies need to be self-attested.
- i) StockHolding will consider only such applications that satisfy the eligibility criteria.
- j) The **Bidder need to have Minimum** Requirement for submission of tender:
 - i. Computer / Laptop with internet connection
 - ii. Operating system – Window XP Service Pack -3/VISTA/WINDOWS 7

- iii. Digital Certificate – Class II or III, Signing + Encryption and it should be organizational certificate
- k) The Bidder shall submit the Technical and Financial Bid online on website <https://StockHolding.auctiontiger.net>. For any issues / clarifications, the Bidder may contact the below numbers.

Cell Number: 9904406300 / 9510812960 / 9510812971

E-mail: support@auctiontiger.net

- l) The bidders are required to upload all the documents in Portable Document Format (.pdf).
- m) Upon the successful and timely submission of bids, the portal will give a successful bid submission message and a bid summary will be displayed with the bid no. and the date and time of submission of the bid with all relevant details.
- n) The auction tiger's server time shall be the time stamp for the submission of the bids on the system and the said time stamp shall be final. The bidders are advised not to wait till the last minute or last few seconds to enter their bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.
- o) After opening of Technical Bids, all eligible bidders who have cleared the technical evaluation will be notified through email and on StockHolding website. The shortlisted bidders will be required to participate in second pre-bid meeting - a physical meeting at StockHolding Mahape Mumbai wherein technically qualified bidders will learn about all required security features & will be provided with sample A4 & A5 security papers. The bidders are expected to submit their sample A4 & A5 papers (with all security features) before the deadline date mentioned in the control sheet. StockHolding will complete the plant visit of technically qualified bidders by this date. Only those shortlisted bidders whose samples have been approved by StockHolding and whose plant visit report are found satisfactory will be eligible to submit financial bid.
- p) The shortlisted bidders shall submit their Financial Bids online on website <https://StockHolding.auctiontiger.net>. Last Date and time for submission of Bids (Financial) online can be referred in the control sheet as well as website of StockHolding.
- q) The Financial Bids once made, cannot be cancelled and withdrawn, however, can be modified till the last date and timing of submission of tender and the bidder shall be bound by the same.
- r) The shortlisted bidder shall quote rates for all the variables mentioned in the Financial Bid.
- s) The shortlisted bidder is required to check the prices / amount carefully before uploading financial Bid.

- t) The prices quoted in the Financial Bid should be inclusive of all charges except applicable taxes.
- u) The Financial Bid shall be unconditional and any conditional/incomplete Financial Bids shall not be accepted.
- v) Upon the successful and timely submission of bids, the portal will give a successful bid submission message which will be displayed with date and time.
- w) Successful bidders will be announced at the time of opening of financial bid event and the same will be mentioned on our Stock Holding website.

19. Terms and Conditions:

Period of contract / Termination:

Stock Holding Corporation of India Limited invites quotations in the prescribed formats for Pre-Printed Secured Colour Stationery to Stock Holding Offices located across India (Rate Contract) for a period of THREE years from the date of issue of purchase order from Successful Bidders based across India. Stock Holding reserves the right to terminate the contract by giving three months' notice. The contract will be initially for a period of Three years which can be extended for a further period of 3 years based on mutual agreement.

Assignment:

- a) The Contractor shall not assign or transfer the contract to any another agency, or enter into sub-contracts for the said contract. The contractor shall abide by all the rules and regulations laid down by Stock Holding authorities from time to time.
- b) Services as mentioned in the SCHEDULE OF WORKS / SCOPE OF WORK will be organized in consultation with the authorities of Stock Holding.

General Terms and Conditions:

- a) Tenders should be submitted online (<https://StockHolding.auctiontiger.net>) by the eligible Successful Bidders in proforma, provided herewith, and completely filled in, along with all relevant documents. Incomplete bids will be summarily rejected. Any additional information to be provided by the bidders may be submitted in relevant places provided or annexed separately. All the papers/documents submitted should be signed/self-attested by the authorized person (Proprietor/Partner/Director), as the case may be.
- b) It is the sole responsibility of the bidders to ensure that their tenders are uploaded online as per details provided.
- c) The technically qualified shortlisted bidders will be required to participate in second pre-bid meeting - a physical meeting at Stock Holding Mahape Mumbai wherein technically qualified bidders will learn about all required security features & will be provided with sample A4 & A5 security papers. The bidders are expected to submit

their sample A4 & A5 papers (with all security features) before the deadline date mentioned in the control sheet. StockHolding will complete the plant visit of technically qualified bidders by this date. Only those shortlisted bidders whose samples have been approved by StockHolding and whose plant visit report are found satisfactory will be eligible to submit financial bid.

- d) Rates submitted by the bidders and arrangement made with StockHolding would be valid for the term of the agreement. However, StockHolding reserves the right to discontinue/alter/terminate the contract at any time as per the requirements of StockHolding, without giving any notice. However under exceptional circumstance / under breach of regulatory guidelines StockHolding reserves the right to discontinue / alter / terminate the contract at any time without giving any notice.
- e) The successful bidder shall confirm by way of an undertaking that he has the requisite skill, knowledge, expertise, experience, infrastructure, capacity and capability to carry out the printing/checking/security and other related functions for colour papers printing and supply.
- f) The Successful Bidders shall be required to furnish GST details along with their tender. Further, they shall be required to comply with the GST requirements and StockHolding's corresponding procedure regarding billing and dispatching of paper. The GST invoices have to be uploaded on a regular and timely basis on the GST portal. In case GST invoice is not updated on GST portal then, StockHolding reserves the right to recover the same from the next bill or from any other works carried out by the successful bidders.
- g) Successful Bidders shall have to develop at their own cost the design/art work of colour papers and get the same approved from StockHolding before starting the printing. StockHolding can change the same from time to time as per its requirement or regulatory guidelines.
- h) Successful Bidders shall develop the software at their own cost, to process data provided in the form of text file (or any other format decided by StockHolding) to print the security features information on colour paper as per the specifications of StockHolding & to provide MIS as per StockHolding's requirement. Any changes required to be made in future in this regard, shall be managed by the Successful Bidders, without any additional cost.
- i) StockHolding may also undertake modification of different inputs/outputs for Colour Papers from time to time and the Successful Bidders shall implement the same promptly with no extra cost.
- j) Successful bidder shall also submit an undertaking not to part with or in any way divulge the information/data provided to the Successful Bidders for processing and printing, to any unauthorized person and shall keep/preserve the record/data as per StockHolding requirement/legal laws. StockHolding may also stipulate changed requirement in this regard from time to time.

- k) The Successful Bidders shall be solely responsible & accountable for any loss caused to Stock Holding due to misuse of data provided by Stock Holding to the Successful Bidders or loss of such data or theft /leakage of such data of colour paper due to their negligence or otherwise.
- l) In case the Successful Bidders fails to commence the job within stipulated time period or if the Successful Bidders stops printing of colour paper during the period of Agreement, in that case Stock Holding may forfeit its EMD/Security Deposit or invoke Performance Bank Guarantee and may also take any other action/legal recourse including termination of the agreement &/or debarring the Successful Bidders, as it may deem proper.
- m) The Successful Bidders shall have standby/alternate arrangement of printing & other related operations in case of failure/breakdown of any machine etc., to ensure uninterrupted printing/dispatch of colour paper.
- n) The Successful Bidders will maintain CCTV coverage for all the operations including checking & packing, at the factory/godown and all security related aspects, with preservation of CCTV recordings for 3 months
- o) The Successful bidders should ensure that the stationery lying in the premises of the bidder is stored and kept in proper safe custody.
- p) In the event it is found that over payment has been made by Stock Holding to the Successful Bidders on account of any discrepancies in the bills raised by the Successful Bidders or overcharging or otherwise, the Successful Bidders shall promptly reimburse all such excess amounts to Stock Holding or the same will be adjusted in the next billing.
- q) Successful bidders will not be permitted to sub-let / sub-contract the awarded contract by Stock Holding.

Power of Attorney - Sole Proprietary firms:

When the Vendor's representative signing the tender is not the sole proprietor himself, the necessary power of attorney authorizing the person to act on behalf of the Vendor organization should be attached along with the tender documents.

Payments:

- a) Monthly payment will be made upon raising the bill on completion of the service. No advance will be made under any circumstances.
- b) The payment will be made only against invoices and delivery challan duly stamped and signed by the user department of Stock Holding.
- c) The Successful Bidder shall permit Stock Holding to hold or deduct the amount from bill for non-performance or part performance or failure to discharge obligations under this contract.

- d) In case GST is not paid by the vendor, StockHolding will recover the same from the next bill or any other works carried out by the vendor.

20. Evaluation of technical bid:

StockHolding will evaluate the bid submitted by the bidders under this RFP. It is StockHolding's discretion to decide at the relevant point of time. The technical bid submitted by the bidder will be evaluated against the Eligibility criteria set forth in the RFP. The bidder needs to comply with all the eligibility criteria mentioned in the RFP to be evaluated for evaluation. Non-compliance to any of the mentioned criteria would result in outright rejection of the bidder's proposal. The decision of StockHolding would be final and binding on all the bidders to this document. StockHolding may accept or reject an offer without assigning any reason whatsoever. The bidder is required to comply with the requirement mentioned in the RFP. Non-compliance to this may lead to disqualification of a bidder, which would be at the discretion of StockHolding.

Scoring method for Qualification of Technical Bids:

Evaluation and Technical Qualification of Bidders				
Sr. No.	Eligibility Criteria			
1	The bidder should be in security printing business for more than 10 consecutive years as on 31 st March, 2022.			
	10 years - 12 years	>12 years - 15 years	>15 years	
	10	15	20	
2	The Bidder should have experience in similar nature of work of Printing and Supplying Pre-printed Secured Colour Stationery or cheque book for Banks for at least 3 (THREE) projects greater than INR Two crores to any Central Govt. / State Govt. / Public Sector Undertaking (PSU)/ BFSI sector / reputed private firms in India as on date of submission of bid.			
	3 project	4 - 5 Projects	6 - 7 projects	8+ Projects
	4	6	8	10

3	The bidder should have printing additional capacity of at least 4 lac A4 / A5 sheets per day with relevant security features and relevant machinery.			
	4 lacs	>4-6lacs	>6-8lacs	>8lacs
	8	12	16	20
4	The Bidders should have a minimum turnover of INR 7.5 Crore p.a with profit in each of the last 3 financial years as per the audited financial statement. [CA Certificate to be submitted].			
	INR 7.5 Crore	>INR 7.5 Crore – INR 10 Crore	>INR 10 Crore – INR 12.5 Crore	> INR 12.5 Crore
	6	9	12	15
5	The bidder must have at least two machines having six colour printing and at least one backup machine			
	3units	4Units	5- 6Units	>6Units
	8	12	16	20
6	The bidder must submit at least three Customer Satisfactory Performance Reports (CSPR) where the Agency has been working/worked during last three years.			
	3 Reports	4 Reports	5 Reports	>5 Reports
	4	6	8	10
7	The bidders having ISO 9001 certification at the time of submission of bid			
	Yes		No	

	5	0

The Bidder who scores minimum 60 marks shall qualify for participating in the financial/commercial bid.

Opening of Financial bids:

Only those technically qualified shortlisted bidders will be eligible to submit their financial bids whose samples have been approved by Stock Holding and whose plant visit report are found satisfactory. In case the date of opening of financial bid is declared to be a Holiday by the Central/State Govt. or Local administration, then it will be opened on the next working day. However, opening/closing time of tender will remain the same.

21. Documents to be submitted:

Annexure: A

Proforma of Technical Bid to be uploaded Online at <https://StockHolding.auctiontiger.net>

(On the letterhead of the bidder)

PROFORMA FOR TECHNICAL BID

Sr. No.	Particulars	Information to be filled /document to be uploaded
1	Name & address of the Proprietary Concern / Company / Partnership Firm	Information to be filled
2	Correspondence Address	Information to be filled
3	Registered Address	Information to be filled
4	Contact Person :Name, e-mail id, Contact details	Information to be filled
5	GST Registration Certificate	Upload GST certificate
6	Signed copy of Pan Card	Upload self-attested copy of PAN card
7	Experience in Services (in years)	Information to be filled
8	Acceptance Letter - Annexure: C(Page no. 30)	Upload Annexure C duly filled and signed on Company's letter head
9	Authorization for signing of RFP Document and or POA/BR.	Upload authorisation letter / POA and BR
10	Details of Bank Account : i. Name and Type of account : ii. Account number : iii. MICR number : iv. Bank name with full address and PIN code	Cancelled Cheque to be uploaded
11	Bidder will have to execute an Integrity pact with the Corporation. (Annexure K)	Upload Annexure K duly filled and signed on Company's letter head
12	MSME certificate (if any)	Upload MSME certificate
13	Cost of Bid Document details	Upload proof
14	Earnest Money Deposit details	Upload proof
15	The Bidder should be of repute and an established entity in the business of providing pre-printed multi colour Stationery / Cheque book for Bank having security features with a minimum 10 years	Upload Annexure F duly filled and signed on Company's letter head

	consecutive experience as on 31st March 2022. Declaration as per format given in Annexure F supported with Certificate of Incorporation /Registration, License and relevant document	
16	The Bidder must have minimum turnover of INR. 7.5 Crore per annum with profit in each of the last 3 financial years as per the audited financial statement. [CA Certificate to be submitted]. Declaration as per format given in Annexure I supported with CA certificate for FY's 2019-20, 2020-21, 2021-22 mentioning turnover and profit	Upload Annexure I duly filled and signed on Company's letter head with CA certificate
17	The Bidder should have additional printing capacity of printing at least 4 lacs A4 / A5 sheets per day with relevant security features & relevant machinery. (Declaration as per format given in Annexure H)	Upload Annexure H duly filled and signed on Company's letter head
18	The Bidder should have capacity to supply stationery to all Stock Holding offices across India	Upload a self-declaration on Company's letter head
19	The Bidder should have experience in similar nature of work of Printing and Supplying Pre-printed Secured Colour Stationery or cheque book for Banks for at least 3 (THREE) projects i.e. either One work of INR 4 Crore, or Two works of INR 3 Crore or Three works of INR 2 Crore each (annually) to any Central Govt. / State Govt. / Public Sector Undertaking (PSU)/ BFSI sector / reputed private firms in India as on date of submission of bid. (Declaration as per format given in Annexure G supported with copy of Purchase Order/Letter of Intent)	Upload Annexure G duly filled and signed on Company's letter head
20	The Bidder shall produce a self-declaration that there are - (a) no vigilance and / or court cases pending against it (b) no inquiry or investigation pending against it from any statutory regulatory and / or investigation agency and (c) The Bidder has not been blacklisted by any public sector organization in last 5-years. Annexure: D (Page no. 31)	Upload Annexure D duly filled and signed on Company's letter head
21	The bidder must submit at least three Customer Satisfactory Performance Reports (CSPR) where the Agency has been working/worked during last three years	Upload CSPRs

22	Copies of following Statutory Registrations viz. : Copy of the registration certificates. (The Bidder should have valid registration with all statutory authorities such as Registrar of companies/Firms, Central/State Labour departments Any other regulatory requirement or Certification)	Upload MOA / AOA, registration certificates and other regulatory certificates
23	The Bidder should provide StockHolding the client's list and the contact number of the clients.(for five years)	Upload a self-declaration on Company's letter head
24	ISO 9001 certification (Certificate copy)	Upload ISO 9001 certification
25	The bidder must have IBA/RBI certified secured printing facility (Certificate copy)	Upload IBA/RBI certification
26	The bidder must have at least two machines having six colour printing and at least one backup machine.(Declaration as per format given in Annexure J)	Upload Annexure J duly filled and signed on Company's letter head

The bidder shall upload the scanned copy of receipt as a proof of depositing EMD/tender fees along with Bids. Otherwise the bids in electronic form will not be considered. Firms registered under National Small Industries Corporation (NSIC) / Micro, Small and Medium Enterprises (MSME) for specific trade are exempted from EMD and shall upload the scanned copy of necessary documents.

11. Any other relevant information.

Signature:

Name of the Authorized Person:
(Authorized for this RFP)

Designation:

Company Seal:

Annexure:B

Financial Bid

**(On the letterhead of the bidder to be uploaded online at
<https://StockHolding.auctiontiger.net>)**

PROFORMA FOR FINANCIAL BID

We have gone through the details of the tender, obtained necessary clarifications to understand the total scope of work after having discussions with StockHolding officials. We hereby give our offer to the entire satisfaction of StockHolding, in response to tender.

Sr. No	Particulars	Unit Rate (INR.) in Figures	Unit Rate (INR.) in Words
A	Colour Stationery per sheet of 95gsm A4 size		
B	Colour Stationery per sheet of 95gsm A5 size		
C	Total C (A + B)		
D	Applicable Tax (D)		
E	Grand Total (E)		

The Bidder will be evaluated based on Total (C)
The bidder who quotes lowest at C will be considered as L1.

Note:

1. Only those technically qualified shortlisted bidders will be eligible to submit their financial bids whose samples have been approved by StockHolding and whose plant visit report are found satisfactory.
2. The above quoted rates should be inclusive of packaging charges and exclusive of taxes.
3. The said is a Rate Contract i.e. No quantity is mentioned nor is any minimum drawal guaranteed in the Rate Contract.
4. Bidder has to quote for all the above listed items, incase no rate is filled; StockHolding reserves the right to reject the Commercial Bid.
5. The vendor will quote the latest GST rates in column D

6. In order to avoid complete reliance on one contractor and pave the way for smooth and timely supply of secured stationery the work will be distributed based on commercial bid offered by bidders. The division of work will be as under:
- i. In the event of there being more than one L1 bidder, the entire work will be equally distributed ((50:50), (33.33:33.33:33.33)) etc. among the L1 bidders.
 - ii. Otherwise, the entire work will split between L1 and L2 in the ratio of 70:30 (approx.) subject to the L2 bidder agreeing to accept the rates offered and accepted by L1 bidder. This is without any prejudice to the supply capacity of L1 bidder and is only meant to reduce complete reliance on one contractor.
 - iii. In case L2 bidder is not agreeable to match L1 rate then L3, L4, etc. bidders in that order shall be given opportunity to match L1 rate for awarding the balance 30% of work.
 - iv. If L2, L3, L4 etc. are not agreeable to match the offered rate of L1, then the balance estimated work (30%) will also be awarded to L1 bidder.

Signature of Bidder

Name & Address of the Bidder

Place:

Date:

Annexure:C

(To be given on Company Letter Head and upload)

ACCEPTANCE LETTER

Date:

To,
e-Services Department
Stock Holding Corporation of India Ltd.,
SHCIL HOUSE,
Plot no: P-51, TTC Industrial Area, MIDC,
Mahape, Navi Mumbai - 400710
Sub: Acceptance of Terms & Conditions

Reference No. : _____

Name of Work: e-Tender for Supply of Pre-printed Secured Colour Stationery
For the year 2022-2025

Dear Sir,

1. I/We hereby certify that I/We have read the entire terms and conditions of the Technical and the Financial Bid documents (including all documents like annexure(s), schedule(s), etc.) which form part of the contract agreement and I/We hereby agree to abide by the terms/conditions/clauses contained therein.
2. The corrigendum(s) issued from time to time by you have also been taken into consideration, while submitting this acceptance letter.
3. I/We hereby unconditionally accept all the conditions of above mentioned document(s)/ corrigendum(s) in its totality / entirety.
4. We have necessary infrastructure, experience, expertise to undertake printing and supply of secured colour stationery.
5. I/We certify that all information furnished by us is true & correct and in the event that the information is found to be incorrect /untrue or found violated, then you shall without giving any notice or reason thereof or summarily reject the Application or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full security deposit / earnest money deposit absolutely.

Yours faithfully,

(Signature of the Colour Paper Provider, with Office Seal)

Signature:

Name of the Authorized Person:
(Authorized for this RFP)

Designation:

Company Seal:

Annexure: D

(Undertaking to be submitted on Bidder Company's Letter Head)

Self-Declaration

To,
**e-Services Department
Stock Holding Corporation of India Ltd.,
SHCIL HOUSE,
Plot no: P-51, TTC Industrial Area, MIDC,
Mahape, Navi Mumbai – 400710**

RFP for Supply of Pre-Printed Secured Colour Stationery to Stock Holding Offices Located across India

RFP no. _____

We, [●] (name and designation) on behalf of [●] having its registered office at [●] have submitted a Bid proposal to Stock Holding for [●] in response to the Request for Proposal (RFP) dated issued [●] by Stock Holding.

We are duly authorized persons to submit this undertaking.

We have read and understood the aforesaid RFP and we hereby convey our absolute and unconditional acceptance to the aforesaid RFP.

We do not have any business relationship with Stock Holding including its directors and officers which may result in any conflict of interest between us and Stock Holding. We shall on occurrence of any such event immediately inform the concerned authorities of the same

We have submitted our Bid in compliance with the specific requirements as mentioned in this RFP.

We have provided with all necessary information and details as required by Stock Holding and shall provide with such additional information may be required by Stock Holding from time to time.

Neither we nor any of our employee/director has been barred from providing the Services nor are we in negative list/blacklisted by any Organizations, statutory or regulatory or investigative agencies in India or abroad.

There are no vigilance and / or court cases pending against us/company and no inquiry or investigation pending against us from any statutory regulatory and / or investigation agency.

All the information furnished here in and as per the document submitted is true and accurate and nothing has been concealed or tampered with. We have gone through all the conditions of Bid and are aware that we would be liable to any punitive action in case of furnishing of false information / documents.

We also undertake that; we were/are never involved in any legal case that may affect the solvency / existence of our organization or in any other way that may affect capability to provide / continue the services to Stock Holding.

Signature:

Date:

(Company Seal)

In the capacity of duly authorized to sign bids for and on behalf of.

Annexure: E

To be submitted in excel file format only and to be sent to the email as mentioned below.

esistationery@stockholding.com

Format of pre – bid queries

Subject line of email: “e - Tender for Secured Colour Stationery for StockHolding - “(bidder name)”

Bidder Name:

Contact Person:

Contact no / email id:

Sr. No.	RFP Ref Page. No.	Clause No.	Existing Clause Details	Clarification Sought
1				
2				
3				

Name of the Authorized Person:

Designation:

Annexure: F

Declaration regarding Bidder being an established entity in the business of providing pre-printed multi coloured Stationery / Cheque book for Bank having security features with a minimum 10 years consecutive experience as on 31st March 2022.

(To be given on Company Letter Head)

Date:

**To,
e-Services Department
Stock Holding Corporation of India Ltd.,
SHCIL HOUSE,
Plot no: P-51, TTC Industrial Area, MIDC,
Mahape, Navi Mumbai - 400710**

Sub: Declaration regarding Company being an established entity in the business of providing pre-printed multi coloured Stationery / Cheque book for Bank having security features with a minimum 10 years consecutive experience as on 31st March 2022.

Dear Sir,

I/We hereby certify that _____ (Company Name) is a reputed and **established** entity in the business of providing pre-printed multi coloured Stationery / Cheque book for Bank having security features with a _____ **years** of consecutive experience as on 31st March 2022.

Please find enclosed the following supporting documents for the same:

1. Certificate of Incorporation/Registration
2. License
3. *Any other relevant document(s)*

Signature:

**Name of the Authorized Person:
(Authorized for this RFP)**

Designation:

Annexure: G

Declaration regarding Bidder's experience of similar nature of work for at least 3 Projects

(To be given on Company Letter Head)

Date:

**To,
e-Services Department
Stock Holding Corporation of India Ltd.,
SHCIL HOUSE,
Plot no: P-51, TTC Industrial Area, MIDC,
Mahape, Navi Mumbai - 400710**

Sub: Declaration regarding experience of similar nature of work for at least 3 Projects.

Dear Sir,

I/We hereby certify that _____ (Company Name) is having experience in similar nature of work of Printing and Supplying Pre-printed Secured Colour Stationery or cheque book for Banks for at least 3 (THREE) projects i.e. either One work of INR 4 Crore, or Two works of INR 3 Crore or Three works of INR 2 Crore each (annually) to any Central Govt. / State Govt. / Public Sector Undertaking (PSU)/ BFSI sector / reputed private firms in India as on date of submission of bid.

Please find enclosed copy of _____(numbers of)Purchase Order/Letter of Intent of below mentioned Organizations:

Sr. No.	Date of order	Name of the Organisation	Work order value

Signature:

**Name of the Authorized Person:
(Authorized for this RFP)**

Designation:

Annexure: H

Declaration regarding Bidder having capacity of printing at least 4 lacs A4 / A5 sheets per day with relevant security features & relevant machinery

(To be given on Company Letter Head)

Date:

**To,
e-Services Department
Stock Holding Corporation of India Ltd.,
SHCIL HOUSE,
Plot no: P-51, TTC Industrial Area, MIDC,
Mahape, Navi Mumbai - 400710**

Sub: Declaration regarding Bidder having additional capacity of printing at least 4 lacs A4 / A5 sheets per day with relevant security features & relevant machinery.

Dear Sir,

I/We hereby certify that _____ (Company Name) is having its own printing press with an additional capacity of printing _____ lacs A4 / A5 sheets per day with relevant security features & relevant machinery and I further confirm that we do not have any joint ventures nor we will sub contract for the mentioned printing capacity.

Signature:

**Name of the Authorized Person:
(Authorized for this RFP)**

Designation:

Annexure: I

**Declaration regarding Bidder's minimum Turnover of INR 7.5
Crore with profit in each of the last 3 financial years**

(To be given on Company Letter Head)

Date:

To,
e-Services Department
Stock Holding Corporation of India Ltd.,
SHCIL HOUSE,
Plot no: P-51, TTC Industrial Area, MIDC,
Mahape, Navi Mumbai - 400710

Sub: Declaration regarding minimum Turnover of INR 7.5 Crore with profit in each of the last 3 financial years.

Dear Sir,

I/We hereby certify that _____ (Company Name) is having minimum turnover of INR.7.5 Crore with profit in each of the last 3 financial years as per the audited financial statement. Please find enclosed CA certificate for Turnover & Profit for each of the financial year:

Sr. No.	Financial Year	Turnover	Profit
1	2019-20		
2	2020-21		
3	2021-22		

Average Yearly turnover of the company in the last three financial years is :

_____ Crs.(figs)

_____ Crores.(words)

Signature:

Name of the Authorized Person:
(Authorized for this RFP)

Designation:

Annexure: J

(To be given on Company Letter Head)

Declaration regarding secured colour paper Machinery

Date:

**To,
e-Services Department
Stock Holding Corporation of India Ltd.,
SHCIL HOUSE,
Plot no: P-51, TTC Industrial Area, MIDC,
Mahape, Navi Mumbai - 400710**

Sub: Declaration regarding Secured Colour Paper Machinery

Reference No. : _____

Name of Work: Supply for preprinted colour stationery for the year 2022-2025

Dear Sir,

I/We hereby certify the following details regarding secured colour paper machinery:

1	Number of operational machines having six colour printing of Secured Colour Stationery including backup machine	_____ units
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Signature:

**Name of the Authorized Person:
(Authorized for this RFP)**

Designation:

Company Seal:

Annexure: K

Integrity Pact

(To be executed on plain paper and submitted along with Technical Bid for Tenders having a value of Rs.10 Lakh or more (for Administration department) and Rs.20 lakh or more (IT department). To be signed by the same signatory competent/ authorized to sign the relevant contract on behalf of Stock Holding.)

(_____ Name of the Department / Office) Tender
No. _____ for _____

(Each Tender must have Distinct Number and Subject Matter)

This pre-bid pre-contract Integrity Pact (Agreement) (hereinafter called the Integrity Pact) (IP) is made on _____ day of the _____, between, on one hand, Stock Holding ., a company incorporated under Companies Act, 1956, with its Registered Office at 301, Centre Point Building, Dr. B R Ambedkar Road, Parel, Mumbai – 400012 , acting through its authorized officer, (hereinafter called **Principal**), which expression shall mean and include unless the context otherwise requires, his successors in office and assigns) of the First Part

And

M/s. _____
_____ (with complete address and contact details) represented by Shri _____ (i.e. Vendors / Bidders hereinafter called the '**Counter Party**') which expression shall mean and include , unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

AND WHEREAS the PRINCIPAL/Owner values full compliance with all relevant laws of the land, rules, regulations economic use of resources and of fairness/transparency in its relation with Bidder(s) /Contractor(s)/Counter Party(ies).

AND WHEREAS, in order to achieve these goals, the Principal/Owner has appointed Independent External Monitors (IEM) to monitor the Tender process and the execution of the Contract for compliance with the principles as laid down in this Agreement.

WHEREAS THE Principal proposes to procure the Goods/services and Counter Party is willing to supply/has promised to supply the goods OR to offer/has offered the services and

WHEREAS the Counter Party is a private Company/Public Company/Government Undertaking/ Partnership, constituted in accorded with the relevant law in the matter and the Principal is a Government Company performing its functions as a registered Public Limited Company regulated by Securities Exchange Board of India.

NOW THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence prejudiced dealings prior to, during and subsequent to the tenor of the contract to be entered into with a view to “-

Enabling the PRINCIPAL to obtain the desired goods/services at competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling the Counter Party to abstain from bribing or indulging in any type of corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the PRINCIPAL will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

I. Commitment of the Principal / Buyer

1. The Principal Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles :-
 - a) No employee of the Principal/Owner, personally or through any of his/her family members, will in connection with the Tender or the execution of the contract, procurement or services/goods, demand, take a promise for or accept for self or third person, any material or immaterial benefit which the person not legally entitled to.
 - b) The Principal/Owner will, during the Tender Process treat all Bidder(s)/Counter Party(ies) with equity and reason. The Principal / Owner will, in particular, before and during the Tender Process, provide to all Bidder(s) / Counter Party (ies) the same information and will not provide to any Bidder(s)/Counter Party (ies) confidential / additional information through which the Bidder(s)/Counter Party (ies) could obtain an advantage in relation to the Tender Process or the Contract execution.

- c) The Principal / Owner shall endeavor to exclude from the Tender process any person, whose conduct in the past been of biased nature.
2. If the Principal / Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal Code (IPC) / Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there is a substantive suspicion in this regard, the Principal / Owner / Stock Holding will inform the Chief Vigilance Officer through the Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

II. Commitments of Counter Parties/Bidders

1. The Counter Party commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of bid or during any pre-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following. Counter Party (ies) / Bidders commits himself to observe these principles during participation in the Tender Process and during the Contract execution.
2. The Counter Party will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the PRINCIPAL, connected directly or indirectly with the bidding process, or to any person organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
3. The Counter Party further undertakes that it has not given, offered or promised to give directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Principal / Stock Holding or otherwise in procurement the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Principal / Stock Holding for forbearing to show favour or disfavor to any person in relation to the contract or any other contract with the Principal / Stock Holding.
4. Bidder / Counter Party shall disclose the name and address of agents and representatives, if any, handling the procurement / service contract .
5. Bidder / Counter Party shall disclose the payments to be made by them to agents / brokers; or any other intermediary if any, in connection with the bid / contract.

6. The Bidder / Counter Party has to further confirm and declare to the Principal / Stock Holding that the Bidder / Counter Party is the original integrator and has not engaged any other individual or firm or company, whether Indian or foreign to intercede, facilitate or in any way to recommend to Principal / Stock Holding or any of its functionaries whether officially or unofficially to the award of the contract to the Bidder / Counter Party nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
7. The Bidder / Counter Party has to submit a Declaration along with Technical Bid, as given at **Annexure I**. If bids are invited through a Consultant a Declaration has to be submitted along with the Technical Bids as given at **Annexure II**.
8. The Bidder / Counter Party, either while presenting the bid or during pre- contract negotiation or before signing the contract shall disclose any payments made, is committed to or intends to make to officials of Stock Holding /Principal, or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
9. The Bidder / Counter Party will not collude with other parties interested in the contract to impair the transparency, fairness and progress of bidding process, bid evaluation, contracting and implementation of the Contract.
10. The Bidder / Counter Party shall not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
11. The Bidder shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the Principal / Stock Holding as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The Bidder / Counter Party also undertakes to exercise due and adequate care lest any such information is divulged.
12. The Bidder / Counter Party commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
13. The Bidder / Counter Party shall not instigate or cause to instigate any third person including their competitor(s) of bidding to commit any of the actions mentioned above.

14. If the Bidder / Counter Party or any employee of the Bidder or any person acting on behalf of the Bidder / Counter Party, either directly or indirectly, is a relative of any of the official / employee of Principal / Stock Holding, or alternatively, if any relative of an official / employee of Principal / Stock Holding has financial interest / stake in the Bidder's / Counter Party firm, the same shall be disclosed by the Bidder / Counter Party at the time of filing of tender.
15. The term 'relative' for this purpose would be as defined in Section 2 Sub Section 77 of the Companies Act, 2013.
16. The Bidder / Counter Party shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employees / officials of the Principal / Stock Holding
17. The Bidder / Counter Party declares that no previous transgression occurred in the last three years immediately before signing of this IP, with any other Company / Firm/ PSU/ Departments in respect of any corrupt practices envisaged hereunder that could justify Bidder / Counter Party exclusion from the Tender Process.
18. The Bidder / Counter Party agrees that if it makes incorrect statement on this subject, Bidder / Counter Party can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

III. Disqualification from Tender Process and exclusion from Future Contracts

1. If the Bidder(s) / Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article II above or in any other form, such as to put his reliability or credibility in question, the Principal / Stock Holding is entitled to disqualify the Bidder / Counter Party / Contractor from the Tender Process or terminate the Contract, if already executed or exclude the Bidder / Counter Party / Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by Principal / Stock Holding . Such exclusion may be for a period of 1 year to 3 years as per the procedure prescribed in guidelines of the Principal / Stock Holding.
2. The Bidder / Contractor / Counter Party accepts and undertake to respect and uphold the Principal / Stock Holding's absolute right to resort to and impose such exclusion.

3. Apart from the above, the Principal / StockHolding may take action for banning of business dealings / holiday listing of the Bidder / Counter Party / Contractor as deemed fit by the Principal / Owner / StockHolding.
4. The Bidder / Contractor / Counter Party can prove that it has resorted / recouped the damage caused and has installed a suitable corruption prevention system, the Principal / Owner/ StockHolding may at its own discretion, as per laid down organizational procedure, revoke the exclusion prematurely.

IV. Consequences of Breach

Without prejudice to any rights that may be available to the Principal / StockHolding / Owner under Law or the Contract or its established policies and laid down procedure, the Principal / StockHolding / Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder / Contractor(s) / Counter Party:-

1. Forfeiture of EMD / Security Deposit : If the Principal / StockHolding / Owner has disqualified the Bidder(s)/Counter Party(ies) from the Tender Process prior to the award of the Contract or terminated the Contract or has accrued the right to terminate the Contract according the Article III, the Principal / StockHolding / Owner apart from exercising any legal rights that may have accrued to the Principal / StockHolding / Owner, may in its considered opinion forfeit the Earnest Money Deposit / Bid Security amount of the Bidder / Contractor / Counter Party.
2. Criminal Liability: If the Principal / Owner / StockHolding obtains knowledge of conduct of a Bidder / Counter Party / Contractor, or of an employee of a representative or an associate of a Bidder / Counter Party / Contractor which constitute corruption within the meaning of PC Act, or if the Principal / Owner / StockHolding has substantive suspicion in this regard, the Principal / StockHolding / Owner will inform the same to the Chief Vigilance Officer through the Vigilance Officer.

IV. Equal Treatment of all Bidders/Contractors / Subcontractors / Counter Parties

1. The Bidder(s) / Contractor(s) / Counter Party (ies) undertake (s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder / Contractor / Counter-Party shall be responsible for any violation(s) of the principles laid down in this Agreement / Pact by any of its sub-contractors / sub-vendors.
2. The Principal / StockHolding / Owner will enter into Pacts on identical terms as this one with all Bidders / Counterparties and Contractors.

3. The Principal / StockHolding / Owner will disqualify Bidders / Counter Parties / Contractors who do not submit, the duly signed Pact, between the Principal / Owner / StockHolding and the Bidder/Counter Parties, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

VI. Independent External Monitor (IEM)

1. The Principal / Owner / StockHolding has appointed competent and credible Independent External Monitor (s) (IEM) for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this Integrity Pact.
2. The IEM is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chief Executive Officer and Managing Director, StockHolding Ltd.
3. The Bidder(s)/Contractor(s) / Counter Party(ies) accepts that the IEM has the right to access without restriction, to all Tender documentation related papers / files of the Principal / StockHolding / Owner including that provided by the Contractor(s) / Bidder / Counter Party. The Counter Party / Bidder / Contractor will also grant the IEM, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his or any of his Sub-Contractor's Tender Documentation / papers / files. The IEM is under contractual obligation to treat the information and documents of the Bidder(s) / Contractor(s) / Sub-Contractors / Counter Party (ies) with confidentiality.
4. In case of tenders having value of 5 crore or more, the Principal / StockHolding / Owner will provide the IEM sufficient information about all the meetings among the parties related to the Contract/Tender and shall keep the IEM apprised of all the developments in the Tender Process.
5. As soon the IEM notices, or believes to notice, a violation of this Pact, he will so inform the Management of the Principal / Owner / Stockholding and request the Management to discontinue or take corrective action, or to take other relevant action. The IEM can in this regard submit non-binding recommendations. Beyond this, the IEM has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The IEM will submit a written report to the CEO&MD, StockHolding, within 6 to 8 weeks from the date of reference or intimation to him by the Principal / Owner /

Stock Holding and should the occasion arise, submit proposals for correcting problematic situations.

7. If the IEM has reported to the CEO&MD, Stock Holding Ltd. a substantiated suspicion of an offence under the relevant IPC/PC Act, and the CEO&MD, Stock Holding . has not within reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the IEM may also transmit the information directly to the Central Vigilance Officer .
8. The word `IEM' would include both singular and plural.

VII. Duration of the Integrity Pact (IP)

This IP begins when both the parties have legally signed it. It expires for the Counter Party / Contractor / Bidder, 12 months after the completion of work under the Contract, or till continuation of defect liability period, whichever is more and for all other Bidders, till the Contract has been awarded.

If any claim is made / lodged during the time, the same shall be binding and continue to be valid despite the lapse of this Integrity Pact as specified above, unless it is discharged / determined by the CEO&MD Stock Holding

VIII. Other Provisions

1. This IP is subject to Indian Law, place of performance and jurisdiction is the Head Office / Regional Offices of the Stockholding /Principal / Owner who has floated the Tender.
2. Changes and supplements in any Procurement / Services Contract / Tender need to be made in writing. Change and supplement in IP need to be made in writing.
3. If the Contractor is a partnership or a consortium, this IP must be signed by all the partners and consortium members. In case of a Company, the IP must be signed by a representative duly authorized by Board resolution.
4. Should one or several provisions of this IP turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. Any dispute or difference arising between the parties with regard to the terms of this Agreement / Pact, any action taken by the Principal / Owner / Stock Holding in

accordance with this Agreement / Pact or interpretation thereof shall not be subject to arbitration.

IX. Legal and Prior Rights

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and / or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agrees that this Pact will have precedence over the Tender / Contract documents with regard to any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact (IP) at the place and date first above mentioned in the presence of the following witnesses:-

(For and on behalf of Principal / Owner / Stock Holding)

(For and on behalf of Bidder / Counter Party / Contractor)

WITNESSES :

1. _____ (Signature, name and address)

2. _____ (Signature, name and address) Note : In case of Purchase Orders wherein formal agreements are not signed references to witnesses may be deleted from the past part of the Agreement.

Annexure-I

**Covering Letter with each tender (above Rs. 1.00 lakh or more) on StockHolding's .
Letterhead**

(For Tenders issued by StockHolding Ltd. directly)

Ref :Shcil / 2015-16

Dated:

To,

Sub: Tender no. _____ for _____

Dear Sir

Declaration

Stock Holding Corporation of India Limited (StockHolding)hereby declares that StockHolding has adopted Integrity Pact (IP) Program as advised by Central Vigilance Commission vide its Letter No. 015/VG:/012-276469 dated February 25, 2015 and stands committed to following the principles of transparency, equity and competitiveness in public procurement.

The subject Notice Inviting Tender (NIT) is an invitation to offer made on the condition that the Bidder will sign the Integrity Agreement, which is an integral part of tender documents, failing which the tenderer / bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.

This Declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of the Integrity Agreement on behalf of the StockHolding

Yours faithfully,

**for and on behalf of StockHolding.
(Authorized Signatory)**

Note: The copy of the Integrity Agreement, duly signed by the Authorized Signatory shall be provided to the bidders on specific request.

Annexure-II

Covering Letter with each tender (above Rs. 10 lakh or more) on Consultant's
Letterhead

(For Tenders invited through a Consultant viz. EPCM/PMC Contracts)

Ref : StockHolding/ /2015-16

Dated:

To,

Sub: Tender no. _____ for _____

Dear Sir

Declaration

We, the consultant, on behalf of StockHolding hereby declares that StockHolding has adopted Integrity Pact Program as advised by Central Vigilance Commission vide its Letter No. 015/VG:/012-276469 dated February 25, 2015 and stands committed to following the principles of transparency, equity and competitiveness in public procurement.

The subject Notice Inviting Tender (NIT) is an invitation to offer made on the condition that the Bidder will sign the Integrity Agreement, which is an integral part of tender documents, failing which the tenderer /bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.

This Declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of the Integrity Agreement on behalf of StockHolding

Yours faithfully,
For and on behalf of (Name of Consultant)

(Authorized Signatory of the Consultant)

Note: The copy of the Integrity Agreement, duly signed by the Authorized Signatory shall be provided to the bidders on specific request.

Annexure: L

MUTUAL NON-DISCLOSURE AGREEMENT

This Non-Disclosure Agreement (hereinafter "Agreement") is executed on this _____ day of _____, 2022 by and between

Stock Holding Corporation of India Limited, a company incorporated under the Companies Act, 1956 and having its registered office at 301, Centre Point, Dr. Babasaheb Ambedkar Road, Parel, Mumbai 400012 (hereinafter referred to as "Stock Holding" which expression shall mean and include its successors and assigns), of the One Part;

And

(Company Name) a company incorporated under the Companies Act, 1956 and having its registered office / corporate office at (Complete address) (hereinafter referred to as "Company Name" which expression shall mean and include its successors and assigns), of the Other Part.

(Stock Holding and (Company Name) are individually referred to as 'Party' and collectively as 'Parties'.)

The Party disclosing Confidential Information under this Agreement shall be referred to as Disclosing Party and the Party receiving Confidential Information shall be referred to as Receiving Party.

Purpose: Whereas, the Parties wish to explore possible business opportunity, during which either Party will be required to disclose certain Confidential Information to the other.

Confidential Information and Exclusions : Confidential Information shall mean and include (a) any information received by the Receiving Party which is identified by Disclosing Party as confiden

tial or otherwise; (b) all information including technical, data security, cyber security, business, financial and marketing information, data, analysis, compilations, notes, extracts, materials, reports, drawings, designs, specifications, graphs, layouts, plans, charts, studies, memoranda or other documents, know-how, ideas, concepts, strategies, trade secrets, product or services, results obtained by using confidential information, prototype, client or vendor list, projects, employees, employees skills and salaries, future business plans disclosed by Disclosing Party whether orally or as embodied in tangible materials. Confidential Information shall however exclude any information which a) is in the public domain; (b) was known to the Party of such disclosure or becomes known to the Party without breach of any confidentiality agreement; (c) is independently developed by the Party without use of Confidential Information disclosed herein; (d) is disclosed pursuant to a judicial order or requirement of the governmental agency or by operation of law, provided that the recipient party gives disclosing party a written notice of any such requirement within ten (10) days after the learning of any such requirement, and takes all reasonable measure to avoid disclosure under such requirement.

Confidentiality Obligations: The Receiving Party shall, at all times maintain confidentiality and prevent disclosure of Confidential Information of Disclosing party with at least the same degree of care as it uses to protect its own confidential information but in no event with less than reasonable care. The Receiving Party shall keep the Confidential Information and Confidential Materials and any copies thereof secure and in such a way so as to prevent unauthorized access by any third party. The Receiving Party agrees not to disclose, transmit, reproduce or make available any such Confidential Information to any third parties and shall restrict disclosure of Confidential Information only to a limited group of Recipient's directors, concerned officers, employees, attorneys or professional advisors who need to have access to the Confidential Information for the purposes of maintaining and supporting the services and each of whom shall be informed by Receiving Party of the confidential nature of Confidential Information and agree to observe the same terms and conditions set forth herein as if specifically named a Party hereto. The Receiving Party shall not, unless otherwise agreed herein, use any such Confidential Information and Confidential Materials for its own benefit or the benefit of others or do anything prejudicial to the interests of the Disclosing Party or its customers or their projects. The Receiving Party shall not use the Confidential Information in any way to create a derivative work out of it or reverse engineer or use for any commercial purpose or for any purpose

detrimental to the Disclosing Party. The Receiving Party shall not make copies of Confidential Information unless the same are reasonably necessary. The Receiving Party shall immediately notify Disclosing Party in the event of any unauthorized use or disclosure of the Confidential Information and reasonably support Disclosing Party in taking necessary remedial action.

No Warranty: All Confidential Information is provided 'as is.' Neither Party makes any warranty, express, implied or otherwise, regarding its accuracy, completeness or performance.

No License: Each Party recognizes that nothing in this Agreement is construed as granting it any proprietary rights, by license or otherwise, to any Confidential Information or to any intellectual property rights based on such Confidential Information.

Return:

The Receiving Party who receives the Confidential Information and Confidential Materials agrees that on receipt of a written demand from the Disclosing Party:

Immediately return all written Confidential Information, Confidential Materials and all copies thereof provided to, or produced by it or its advisers, as the case may be, which is in Receiving Party's possession or under its custody and control; (SUCH RETURN OF DOCUMENTS SHOULD BE DONE BY SIGNING A LETTER).

To the extent practicable, immediately destroy all analyses, compilations, notes, studies, memoranda or other documents prepared by it or its advisers to the extent that the same contain, reflect or derive from Confidential Information relating to the Disclosing Party;

So far as it is practicable to do so immediately expunge any Confidential Information relating to the Disclosing Party or its projects from any computer, word processor or other device in its possession or under its custody and control; and

To the extent practicable, immediately furnish a certificate signed by its director or other responsible representative confirming to the best of his/her knowledge, information and belief, having made all proper enquiries the requirements of this paragraph have been fully complied with.

Receiving party will attempt to maintain, to the best possible extent, physical and

logical segregation of the Confidential Information of the data of the Receiving party from data of any third party.

Term: The term of this Agreement shall be () years from _____ (the Effective Date). Either Party may terminate this Agreement by giving a thirty(30) days written notice to the other. The confidentiality obligations stated in this Agreement shall survive for a period of three (3) years from the date of termination or expiration of this Agreement.

Remedies: The Confidential Information and Confidential Materials and all copies thereof, in whatsoever form shall at all times remain the property of the Disclosing Party and its disclosure hereunder shall not confer on the Receiving Party any rights whatsoever beyond those contained in this document.

The Parties acknowledge and agree that the Disclosing Party will suffer substantial and irreparable damage, not readily ascertainable or compensable in monetary terms, in the event of any breach of any provision of this Agreement by the Receiving Party. The Receiving Party therefore agrees that, in the event of any such breach, the Disclosing Party shall be entitled, without limitation of any other remedies otherwise available to it, to obtain an injunction or other form of equitable relief from any court of competent jurisdiction.

Governing Law and Jurisdiction: This Agreement may be governed and construed in accordance with the laws of India and shall be subject to the jurisdiction of courts in Mumbai, India.

Miscellaneous: This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior commitments/ understanding in this regard and may not be amended or modified except by a writing signed by a duly authorized representative of the respective Parties. This Agreement may be executed in several counterparts (physical or electronic form), each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may not be assigned or transferred except by a mutual written consent of both the Parties.



e-Tender for Pre-printed
Secured Colour Stationery
for Stock Holding

STOCKHOLDING
CORPORATION OF INDIA
LIMITED

For Stock Holding Corporation of India Limited	For (Company Name)
Name:	Name:
Title:	Title:
In the Presence of	
Name:	Name:
Title:	Title:

Annexure: M

StockHolding's Corporate Office & Operations Office

Sr. No.	Location	Address
1	StockHolding's Operations Office - Mahape	SHCIL House, Plot no. P-51, T.T.C Industrial Area, MIDC, Mahape, Navi Mumbai- 400 710
2	StockHolding's Corporate Office Centre Point, Parel	301, Centre Point, Dr.Babasaheb Ambedkar Road, Parel, Mumbai

List of StockHolding Branches across India

State's using colour stationery currently

Location	Address	Telephone / Fax no.
ANDHRA PRADESH:		
GUNTUR	SECOND FLOOR , RAGHU MANSIONS,	6642898
0863	4TH LINE 1 ST CROSS ROAD,	6640898
	BRODIPET, GUNTUR - 522 002	2246450
KAKINADA	D No:5-1-61/1, AYYAPPA TOWERS,	2347774 /
		2347775
0884	SECOND FLOOR, MAIN ROAD,	2347773
	SURYARAO PETA, KAKINADA - 533 001	
KURNOOL	FLAT NO. A 10 , FIRST FLOOR,	278738
08518	BHUPAL COMPLEX , PARK ROAD,	278739
	KURNOOL - 518 001	278740/41
NELLORE	MOONLAND APTS, H No.16/1102,	2343481
0861	GROUND FLOOR, K V AGRAHARAM,	2343480
	POGATHOTA, NELLORE - 524 001	2346204/234343

		5
RAJAHMUNDRY	7-28-32, SECOND FLOOR,	2439476
0883	JUPUDY COMPLEX, T.NAGAR,	2476761
	RAJAHMUNDRY - 533 101	2478846
TIRUPATI	SHOP NO. 10, FIRST FLOOR ,	2220202
0877	SRIDEVI COMPLEX, TILAK ROAD,	2222724
	TIRUPATI - 517 501	
VIJAYAWADA	DOOR No. 27 - 14 - 52, FF-1 (1st Floor),	2579004
0866	MAHA LAKSHMI TOWERS, RAJAGOPALACHARI STREET,	6666898
	GOVERNERPET, VIJAYAWADA - 520 002	2579002
VISHAKAPATNAM	D No. 38-15-153/SF, PAVAN ENCLAVE,	2752070 / 2716577
0891	C-6, SECOND FLOOR, DABA GARDEN,	2716578/79/80
	VISHAKAPATNAM - 530 020	
ASSAM :		
GUWAHATI	BLUEDART COMPLEX, GROUND FLOOR,	2460587 / 88
0361	MANIRAM DEWAN LANE, JADAV BORA COMPLEX,	2454213
	G S ROAD, ULUBARI, GUWAHATI - 781 007	2454665 (Telefax)
JORHAT	K D BUILDING, FIRST FLOOR,	8761828957
0376	RUPAHI ALI , GAR ALI, JORHAT - 785 001	
SILCHAR	N N DUTTA ROAD,	230126, 230120 (Telefax)
03842	NEAR GURUDWARA, CACHAR,	

	SILCHAR- 788 001	
TINSUKIA	1ST FLOOR, RAJ TOWER, S R LOHIA ROAD	2336010 (Telefax)
0374	NEAR BLOOD BANK	7086630624
	TINSUKIA - 786 125	
BIHAR :		
BHAGALPUR	2ND FLOOR, ANGAR COMPLEX,	2409406
0641	PATAL BABU ROAD,	2300416
	BHAGALPUR-812 001	
MUZAFFARPUR	DOMAPOKHAR , BANK ROAD, NEAR SUTAPATTY,	2246222
0621	SHYAM MANDIR MARG,	2246422
	MUZAFFARPUR - 842 001	
PATNA	301- 305 ASHIANA PLAZA,	2231167/221175 2
0612	BUDH MARG,	2201129
	PATNA - 800 001	
CHANDIGARH:		
CHANDIGARH	SCO 154-155, SECOND FLOOR,	2702545
0172	DEEPAK TOWER BUILDING,	2542807
	SECTOR 17-C, CHANDIGARH - 160 017	
CHATTISGARH:		
BHILAI	SHOP NO. 86, FIRST FLOOR,	2292014
0788	PUSHPA GULAB PLAZA COMMERCIAL COMPLEX, BESIDE SBI	2292015
	NEHRU NAGAR, EAST BHILAI	

	DIST. DURG , CHATTISGARH- 490 020	
BILASPUR	SHOP NO. F-8, FIRST FLOOR,	412039
07752	T M BUSINESS PARK, OPPOSITE KUNDAN PALACE	220322
	SHRIKANT VERMA MARG	
	BILASPUR, CHATTISGARH - 495 001	
RAIPUR	OFFICE NO.102, 1ST FLOOR, SKYPARK COMPLEX,	2534212
0771	OPP. BANTHIA NURSING HOME, RAVI NAGAR,	4034155
	RAIPUR - 492 001	
GUJARAT:		
AHMEDABAD	403, 4TH FLOOR,	26464747 / 26464760
079	IFCI BHAVAN, NEAR LAL BUNGLOW, C G ROAD, AHMEDABAD - 380 006	26466033
AHMEDABAD	OFFICE NO.6, 1ST FLOOR, RATNA COMPLEX,	25462718
079	OPP. BANK OF BARODA, MANINAGAR CROSS ROAD,	25462716 / 25462717
	MANINAGAR, AHMEDABAD - 380 008	
AHMEDABAD	209, SECOND FLOOR, SHUKAN MALL,	27502790 / 27571390
079	NEAR VISAT PETROL PUMP, MOTERA,	27702790
	SABARMATI, AHMEDABAD - 380 005	27570990 (Telefax)
AHMEDABAD	106,SUKHSAGAR COMPLEX,	27556730 / 31/32

079	NEAR FORTUNE LANDMARK HOTEL, USMANPURA,	
	ASHRAM ROAD, AHMEDABAD - 380 013	
AHMEDABAD	FF-5, FIRST FLOOR, JYOTI PLAZA,	26762554/26762 558
079	SHYAMAL CROSS ROAD, SATELLITE,	26762552/26762 553
	AHMEDABAD-380015	
ANAND	204, AMBE GOLD, NEAR GOVERNMENT CIRCUIT HOUSE,	266610 / 266611
02692	AMUL DAIRY ROAD, ANAND - 388 001	266640 / 266641
BHARUCH	119/A, FIRST FLOOR	268632/33
02642	BLUECHIP COMPLEX, SEVASHRAM ROAD, ABOVE CANARA BANK,	268634 (Telefax)
	BHARUCH - 392 001	
BHAVNAGAR	G/2, VASUNDHARA COMPLEX, FIRST FLOOR,	2471113/ 14
0278	OPP. DAKSHINAMURTHY SCHOOL,	2471114 (Telefax)
	WAGHAWADI ROAD, BHAVNAGAR - 364 002	
GANDHINAGAR	SECOND FLOOR,PLOT NO. 447,	23248578/79/80/ 81/82
079	ABOVE DR. PRAKASH JOSHI'S HOSPITAL,	
	NEAR NARNARAYAN PETROL PUMP,	23248579 (Telefax)
	GH-5,SECTOR 16,GANDHINAGAR – 382 016	
GANDHIDHAM	SHOP NO:05, GROUND FLOOR,	226585 / 86

02836	OM CORNER, BANKING AREA, GANDHIDHAM, KUTCH-370201	220700 (Telefax)
JAMNAGAR	OFFICE NO 6,7 & 8, GROUND FLOOR,	2770125
0288	MADHAV DARSHAN COMPLEX, OPP. CRICKET BUNGLOW, GURUDWARA ROAD, JAMNAGAR – 361 001	2661756/1159
JUNAGADH	34,35,GROUND FLOOR, PLATINUM COMPLEX,	2652748
0285	JAYASHREE TALKIES ROAD, KALWA CHOWK, JUNAGADH – 362 001	2629748 2651027
MEHSANA	27,28,29 1st FLOOR,SHETH PUNJIRAM CHAMBERS	232622
02762	AERODRAM CROSS ROAD,RADHANPUR ROAD MEHSANA - 384 002	232623
NAVSARI	2288/102, FIRST FLOOR, NANU VISHNU DHAM,	249425
02637	SWAMI VIVEKANAND ROAD, KANSARWAD, NAVSARI - 396 445	249401/403
PORBANDAR	PURUSHARTH, GROUND FLOOR,	2215884 / 30
0286	B/H. AROON PHOTO STUDIO, M. G. ROAD, PORBANDAR – 360 575	2215831
RAJKOT	SHREE SADGURU COMPLEX,	2478004/247800 6
0281	1ST FLOOR, NEAR SWAMINARAYAN TEMPLE, KALAWAD ROAD, RAJKOT - 360 007	

SURAT	H-207, MANTHAN, NR. GUJARAT GAS CIRCLE,	2788995
0261	ABOVE CENTRAL BANK OF INDIA, ADAJAN, SURAT- 395 009	2788996
SURAT	201, SHREE SHYAM CHAMBERS, OPP. SUB JAIL, RING ROAD, SURAT - 395 002	2321281 / 2 2321283 (Fax)
SURAT	UG-7, UPPER GROUND FLOOR, ECO FUTURZ, OPP. SAMARTH AQUISTIC, NEW CITYLIGHT ROAD, SURAT-395007	2260131/32 2260133/34
VADODARA	305-308, PARADISE COMPLEX, THIRD FLOOR, SAYAJIGUNJ, VADODARA – 390 020	2361591 2363516 / 419 2363162
VADODARA	FF-12, FIRST FLOOR, TRIDENT RACECOURSE ROAD VADODARA – 390 007	2353073 / 74 / 75
VADODARA	FF-8,9 ,SHRUSHTI AVENUE,OPP AMRAPALI NR JYOTI PARK,WATER TANK ROAD KARELIBAG,KARELIBAG, VADODARA-390018	2489831 2489832
VISNAGAR	48, SUKHNIVAS COMPLEX, FIRST FLOOR, STATION ROAD, VISNAGAR - 384 315	227610 / 20/ 30/ 40
HIMACHAL PRADESH:		

SHIMLA	201, P.C. CHAMBERS,	2803737 (Telefax)
0177	RITZ CINEMA ROAD, NEAR MALL ROAD,	2804747
	SHIMLA - 171 001	
SOLAN	PLATINUM MALL, GROUND FLOOR,	225464
01792	SOUTH ENCLAVE, SAPROON BYE PASS,	225465
	SOLAN - 173 211	
JAMMU & KASHMIR :		
JAMMU	83 A/D EXTN. NEAR POLICE LINES,	2455058
0191	GANDHI NAGAR, JAMMU - 180 004	2454473 (Fax)
NEW DELHI:		
NEW DELHI	IFCI TOWER, 5TH FLOOR,	26425334
011	A WING, 61, NEHRU PLACE	26425335 / 36 / 37
	NEW DELHI - 110 019	26293836 (Fax)
NEW DELHI	8A, MILAP BUILDING, GROUND FLOOR,	23359517 / 18
011	BAHADUR SHAH ZAFAR MARG,	43546864/43546 863
	NEW DELHI - 110 002	23731771
NEW DELHI	103, FIRST FLOOR, SUNEJA TOWER - I,	25507316 / 25507326
011	JANAK PURI DISTRICT CENTRE,	25507314
	JANAK PURI, NEW DELHI - 110 058	
NEW DELHI	GROUND FLOOR, SHOP GF- 13,	26193385 / 26193418
011	BUILDING NO.3, ANSAL CHAMBERS -	26193384

PUNJAB:		
AMRITSAR 0183	SCO-4, 1st FLOOR, DEEP COMPLEX, COURT ROAD, AMRITSAR - 143 001	2402227 2210103 (Telefax)
BHATINDA 164	MC 4373, FIRST FLOOR , OPP INDIAN OVERSEAS BANK, KIKAR BAZAR, BHATINDA - 151 005	2253846 2235846
JALANDHAR 0181	1ST FLOOR, S.C.O 33, MULTANI TOWERS, PUDA COMPLEX, OPP. TEHSIL COMPLEX, JALANDHAR - 144 001	2453076 2243974 (Telefax)
LUDHIANA 0161	501, 5TH FLOOR, S.C.O 18, OPP. LUDHIANA STOCK EXCHANGE, FEROZE GANDHI MARKET, LUDHIANA - 141 001	5018016/ 5022016 2422157
MOGA 01636	NIFD CAMPUS, 531/9, NEW TOWN, OPP. D M COLLEGE, MOGA - 142 001	223896 233296 (Telefax)
MOHALI 0172	SCF-33, 1ST FLOOR, PHASE 5, MOHALI - 160 059	4655065 2272123 (Telefax)
PATHANKOT 0186	MANAV COMPLEX, SCO:S-7/39-40, UPPER GROUND FLOOR, PATEL CHOWK, PATHANKOT, PUNJAB-145001	2250802 2250803
PATIALA	NO. 6 & 7, LEELA BHAVAN MARKET,	2201890

0175	PATIALA - 147 001	2304678 (Telefax)
PHAGWARA	SCF-31, 1ST FLOOR, NEAR ARJUN MALL,	262981
01824	GURU HARGOBIND NAGAR MARKET, PHAGWARA -144 401	262725 (Telefax)
RAJASTHAN:		
AJMER	GROUND FLOOR, MUDGAL HEIGHTS,	2431290
0145	OPP. SWASTIK HP PETROL PUMP, RAJENDRAPURA	2630648
	AGRA GATE, JAIPUR ROAD, AJMER – 305 001	2632086
ALWAR	FIRST FLOOR,	2348459
0144	38 A , LAJPAT NAGAR, SCHEME NO.2, NEAR BHAGAT SINGH CIRCLE, ALWAR - 301 001	2348614 2348615
BIKANER	CHUGH MANSION,	2540131 / 2549506
0151	FIRST FLOOR, OPP. DRM OFFICE, NEAR RAILWAY STADIUM, BIKANER - 334 001	2546330
JAIPUR	UNIT NO. 1-C, FIRST FLOOR	4919604-607
0141	NAWAL TOWER, J.L.N. MARG, OPP. CLARKS AMER, MALVIYA NAGAR, JAIPUR - 302 017	
JAIPUR	SANGAM TOWER, SECOND FLOOR, OFFICE NO. 213, CHURCH ROAD, JAIPUR - 302 001	4551404 / 05 / 06
0141		

JODHPUR	FIRST FLOOR, 54, GULAB BHAWAN,	2636609
0291	CHOPASNI ROAD,	2636710
	NEAR KANKARIYA BUILDING,	
	JODHPUR - 342 003	
KOTA	344, MEWARA PLAZA, FIRST FLOOR,	2360863
0744	SHOPPING CENTRE, RAWAT BHATA- GUMAN PURA ROAD,	2361356
	KOTA - 324 007	
SRIGANGANAGAR	53-B 3RD FLOOR OPP BAKSHI COMPUTER CENTRE	2482202
0154	NEAR RAVINDRA PATH MAIN ROAD	2485993
	SRIGANGANAGAR-335 001	
UDAIPUR	11-12, GROUND FLOOR, ANAND PLAZA,	2529530
0294	NEAR AYAD BRIDGE,	2429575 / 2429509
	UNIVERSITY ROAD, UDAIPUR – 313 001	2492575
TAMILNADU:		
CHENNAI	JUSTICE BASHEER AHMED SAYEED BLDG.,	40100200
044	3RD FLOOR, 45, MOORE STREET,	25340725 / 25340766
	SECOND LINE BEACH,	
	CHENNAI - 600 001	
CHENNAI	202, II FLOOR, CHALLA MALL, COMPLEX,	2432 8380
044	11/11/A, SIR THEAGARAYA ROAD, T. NAGAR,	42051774
	CHENNAI - 600 017	
CHENNAI	51/25, 1ST FLOOR, GANDHI NAGAR	24420602
044	FIRST MAIN ROAD	45504085
	ADYAR, CHENNAI - 600 020	

CHENNAI	W 101, 1ST FLOOR,	42051772
044	II AVENUE , ANNA NAGAR,	26282835
	CHENNAI - 600 040	26280154
CHENNAI	SHOP NO.1 B GROUND FLOOR,	24986972
044	NO. 4/180, TNHB COMPLEX,	43536409
	LUZ CORNER, MYLAPORE ,CHENNAI- 600 004	
CHENNAI	SHOP NO 8 & 9, FIRST FLOOR,	22260569
044	NO 68/22A, KAKKAN STREET,	42034948
	TAMBARAM WEST, CHENNAI – 600 045	
CHENNAI	ARUT JOTHI TOWERS, 1ST FLOOR,	22520191
044	NO. 2&9, SHAKTHI NAGAR, MOUNT	42014260
	POONAMALLEE HIGH ROAD, PORUR, CHENNAI - 600 116	
CHENNAI	3 A, FIRST FLOOR, THARAMANI 100 FEET ROAD,	22431016
044	TANSI NAGAR, VELACHERY,	22431017
	CHENNAI- 600042	
CHENNAI	NAVIN ISWARYA, GROUND FLOOR,	24731385
044	NEW NO.84, OLD NO. 48,	24731386
	BRINDAVAN STREET, WEST MAMBALAM, CHENNAI-600033	
COIMBATORE	U -101 1ST FLOOR,	2241606 / 2241609
0422	RAHEJA CENTRE, 1073/74,	2241654
	AVINASHI ROAD, COIMBATORE - 641 018	
ERODE	159 A , FIRST FLOOR , ABOVE ADAYAR ANANDA BHAVAN	2213823
0424	PARIMALAM COMPLEX , METTUR ROAD	2214026

	ERODE - 638 011	
KARAIKUDI	A.C.A COMPLEX, FIRST FLOOR,	232180
04565	DOOR NO.30/1C, SEKKALAI ROAD,	232190
	KARAIKUDI - 630 001	
KARUR	128/A, VANITHA TOWERS,	240528
04324	1ST FLOOR, KOVAI ROAD,	240438
	KARUR - 639 002	240628
MADURAI	C-1, 3RD FLOOR,	2350178
0452	A.R. PLAZA,	2342184
	16-17, NORTH VELI STREET,	2342174
	MADURAI - 625 001	2342178
PUDUCHERRY	201 MISSION STREET, 1ST FLOOR,	2331751
0413	PUDUCHERRY - 605 001	2331755
		2331752
SALEM	SHOP NO 5/1, 1ST FLOOR, SRI LAKSHMI COMPLEX,	2418648 / 49 / 50 /58
0427	No.76, CHERRY ROAD, OPP TO GOVERNMENT	
	ARTS COLLEGE, SALEM - 636 007	
TRICHY	RAMANATHAN ARCADE,	2740928
0431	FIRST FLOOR, NO.16, K C ROAD,	2741927
	THENNUR	2741930
	TRICHY - 620 017	
TUTICORIN	ANBUNATHAN MEDICAL COMPLEX, 1st FLOOR,	2327638
0461	285/8 D, WGC ROAD,	2301497
	TUTICORIN - 628 002	2327639
TELANGANA :		

HYDERABAD	G-6 TO G-10, GROUND FLOOR,	69042000/01/02/03 /04
040	SWARNA JAYANTHI COMMERCIAL COMPLEX,	
	NEAR HUDA MAITRIVANAM, AMEERPET,	
	HYDERABAD - 500 038	
HYDERABAD	#16 11 762 /1 to 15	29551203
040	1st FLOOR, LEGEND RINDA CAPITAL, MOOSRAMBAGH	29551197
	DILSUKHNAGAR, HYDERABAD - 500 060	
HYDERABAD	3-6-269, G-6 & 7, MYM MONEY CENTRE,	23261526
040	OPP. TELUGU ACADEMY, HIMAYAT NAGAR,	23261527
	HYDERABAD - 500 029	23261138
KUKATPALLY	KALYAN SRI SAI NIKETAN,	66203220
040	PLOT No 138, BEHIND MARGADARSHI CHITFUND,	23063560/2316356 0
	BHAGYANAGAR COLONY, OPP. KPHB COLONY,	
	KUKATAPALLY, HYDERABAD - 500 072	
NIZAMABAD	BLOCK-E, FIRST FLOOR, KAVITA COMPLEX,	232233
08462	GODOWN ROAD, NIZAMABAD - 503 001	232255
SECUNDERABAD	No.9-1-199/2/55/B	27803394 / 95 / 96
040	SONA ACCORD, GROUND FLOOR,	27809994 / 95
	ST.MARY'S ROAD, SECUNDERABAD - 500 003	
SECUNDERABAD	102, TAVISHA ARCADE, 1ST FLOOR,	27117396
040	OPP. MORE SUPER MARKET, ADMIRAL KATARI MARG,	27117397
	DEFENCE COLONY, 5TH AVENUE BAKERY ROAD,	27117398
	SAINIKPURI, SECUNDERABAD- 500094	

WARANGAL	SHOP No.16, FIRST FLOOR,	2553318
0870	H.No. 5-9-36/37, MAYURI BVSS COMPLEX,	
	OPP. PUBLIC GARDEN, LASHKAR BAZAR,	
	HANAMKONDA MAIN ROAD,WARANGAL - 506 001	
TRIPURA :		
AGARTALA	1ST FLOOR, 88, MOTOR STAND ROAD, OPP.PETROL PUMP,	2300089 (Telefax)
0381	AGARTALA, TRIPURA WEST – 799 001	
UTTAR PRADESH:		
AGRA	6, AWAGARH HOUSE,	2524126/252412 7/
0562	OPPOSITE ANJANA CINEMA,	2520325 / 2520013
	M.G.ROAD,CIVIL LINES, AGRA-282 002	
BAREILLY	167- A , FIRST FLOOR, OPPOSITE HOTEL D GRAND	0581-2510168
0581	CIVIL LINES, STATION ROAD	0581-2510169
	BAREILLY – 243001	
JHANSI	HOUSE NO. 968 (OLD NO.372), FIRST FLOOR,	2330233
0510	SHANTI COMPLEX GWALIOR ROAD CIVIL LINES,	2333233
	JHANSI - 284 001	2331233
PRAYAGRAJ (ALLAHABAD)	G-4, L.D.A. CENTRE, GROUND FLOOR,	2560178 / 2560023
0532	2 SARDAR PATEL MARG,	2560088
	CIVIL LINES, PRAYAGRAJ - 211 001	

GHAZIABAD	118/3	2796097
0120	MODEL TOWN EAST	2796098
	G.T ROAD	2796099
	GHAZIABAD 201 001	4340886
GORAKHPUR	OFFICE NO. 16,17,18, III FLOOR,	2341809
0551	THE MALL' CROSS ROAD, BANK ROAD ,	8189000135
	GORAKHPUR - 273 001	
GREATER NOIDA	303, THIRD FLOOR,	2396117
120	KAISON'S SQUARE TOWER,	2396118
	ALPHA 1, COMMERCIAL BELT,	
	GREATER NOIDA - 201308	
KANPUR	GROUND FLOOR, KRISHNA TOWERS,	2338296
0512	15 / 63 , CIVIL LINES,	2306084/301850 6
	KANPUR - 208 001	9415405015, 8189000136,818 9000137
LUCKNOW	36/15, FIRST FLOOR,	4011810 / 4044571
0522	OPP ROHIT BHAWAN,	7510001989
	6 SAPRU MARG,	9511110713
	LUCKNOW - 226 001	
MEERUT	T-306, THIRD FLOOR, GANGA PLAZA,	2656274 / 2655167
0121	BEGUM BRIDGE ROAD,	2656036
	MEERUT - 250 002	
MUGHALSARAI	SHOP NO 1, 1ST FLOOR, B.N.COMPLEX,	257542
05412	BESIDE CORPORATION BANK, CIRCUS MOD,	

	G.T.ROAD, MUGHALSARAI	
	CHANDAULI- 232101	
NOIDA	208, SECOND FLOOR,	4217077 / 78 /33
0120	P-5, OCEAN PLAZA, SECTOR 18	2516368 /69 /70
	NOIDA (U.P) - 201301	2516369 (Fax)
VARANASI	KUBER COMPLEX, FOURTH FLOOR,	2226818 /
0542	D - 58/2, RATH YATRA, VARANASI -	2226897
	221 010	2226098
VARANASI	S 2/639-18, HASHMI COMPLEX, CLUB	2280302
0542	ROAD,	
	KACHAHARI, VARANASI - 221 002	
	UTTARAKHAND :	
DEHRADUN	FIRST FLOOR 59/3	2710248/
0135	RAJPUR ROAD, ABOVE IDBI BANK	2652558
	DEHRADUN- 248 001	2710215
		2740122/
		2740123
HARIDWAR	FIRST FLOOR,KUMAR COMPLEX	265941 / 266504
01334	CHANDRA ACAHARYA CHOWK,	
	RANIPUR MORE,	
	HARIDWAR - 249 407	
HALDWANI	SHOP NO. L-2 , DURGA CITY	282392 /
05946	CENTER,	282393
	BHOTIA PARAO, NAINITAL ROAD,	
	HALDWANI - 263 139	

State's NOT using colour stationery currently

Location	Address	Telephone / Fax no.
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GOA:		
PANJIM	2ND FLOOR, TAMBA BUILDING	2421496 / 2421497
0832	DR. ATMARAM BORKAR ROAD PANAJI	
	GOA : 403001	
HARYANA :		
AMBALA	5502, 1ST FLOOR, SURYA TOWER,	2645358 / 66 / 67
0171	OPP. NIGAR CINEMA	
	NICHOLSON ROAD, AMBALA CANTT - 133 001	
GURGRAM	SHOP NO. 251, CENTRAL ARCADE,	2387956 / 59
0124	FIRST FLOOR, OPP. SAHARA MALL, DLF PHASE II,	4068690
	GURUGRAM - 122 002	
KARNAL	SCO : 16,FIRST FLOOR, OPPOSITE MAHILA	2253875/226273 4
0184	ASHRAM COMPLEX, BEHIND MAIN BUS STAND,	2251706
	KARNAL - 132 001	
PANCHKULA	S.C.O-64, FIRST FLOOR,SECTOR-11,	4635063
0172	PANCHKULA- 134 112	4639064 (Telefax)
JHARKHAND:		
BOKARO	C1 – 22 C, CITY CENTER, SECTOR IV,	231960
06542	BOKARO STEEL CITY - 827 004	231950
DHANBAD	101, SHANTI BHAWAN,	2300185/
0326	BANK MORE, DHANBAD - 826 001	2300184 /

		2308820
HAZARIBAGH 06546	ABOVE CENTRAL BANK OF INDIA, MALVIYA MARG, BODOM BAZAR, HAZARIBAGH - 825 301	222674 222847
JAMSHEDPUR 0657	SHANTI NIKETAN BUILDING, 2ND FLOOR, 1 S.B. SHOP AREA, BISTUPUR, MAIN ROAD, JAMSHEDPUR - 831 001	2420437 2420438 2422633
RANCHI 0651	3RD FLOOR , ARJAN PLACE 5 MAIN ROAD, RANCHI - 834 001	2331632,233093 8 2330013
KARNATAKA :		
BAGALKOT 08354	T.P.NO. 159/ 1A /8, WARD NO. 10, BEHIND KALBURGI HOSPITAL, MAHAVEER ROAD, BAGALKOT- 587 101	220100 / 03
BENGALURU 080	BANGALORE STOCK EXCHANGE LTD., STOCK EXCHANGE TOWERS, 51, 1ST CROSS, J.C. ROAD, BENGALURU - 560 027	2299 5246 / 49 2299 5236 22995211
BENGALURU 080	AHAD CHAMBERS,No:406,GROUND FLOOR, 7TH BLOCK, OPP RAHEJA ARACDE KORAMANGALA,BANGALORE-560095 ,	2552 9149 2552 9150
BENGALURU 080	SHOP 7, FIRST FLOOR, 44, 33rd CROSS, 4th T BLOCK, JAYANAGAR, BANGALORE- 560 011	22453800 22453900

BENGALURU	NO-10, 1ST FLOOR, 3RD CROSS LANE,	23461225
080	NEAR HALLIMANE HOTEL, MALLESHWARAM	23560525
	BENGALURU - 560 003	
BENGALURU	ANKAD BUILDING, 1ST FLOOR, NO.960,	28562334
080	LIG 2ND PHASE, 16TH 'B' CROSS, YELAHANKA NEW TOWN,	28562335
	BANGALORE- 560064	
BELGAUM	BASAVAKRUPA 1, CLUB ROAD,	2469817 / 2469818
0831	OPP. CIVIL HOSPITAL, NEAR HANSRAJ SUPER MARKET,	2432102
	BELGAUM - 590 002	2432101 (Fax)
BALLARY	DOOR NO : 342 / 1 A/1,	257660
08392	CHIRANJIVI NILAYA, SHUBHA MAHAL,	257664
	GANDHI NAGAR, BALLARY - 583 101	
DAVANAGERE	FIRST FLOOR, ABOVE MAHALAXMI BOOK DEPOT	236964 / 5
08192	AKKAMAHADEVI ROAD, NEAR AVK COLLEGE	234442
	P J EXTENSION, DAVANGERE - 577 002	
DHARWAD	GROUND FLOOR, SRI RANGA TOWER,	2435635 / 2435636
0836	RAM NAGAR CROSS, NEAR NTTF, P. B ROAD, DHARWAD - 580 001	
GULBARGA	G1 & G2, SHRUSHTI ARCADE,	279711
08472	OPP. St. MARY'S CHURCH, COURT ROAD,	279710 (Fax)

	Off S B TEMPLE ROAD GULBARGA - 585 102	
HASSAN	DOOR NO: 2324/2115 ,DYUTHI ARCADE,	232117 / 232118
08172	OPP K.E.B OFFICE ,2ND MAIN,K.R.PURAM,HASSAN-573201,	
HUBBALI	FIRST FLOOR, VARSHA COMPLEX,	2212050 / 2253106
0836	NEXT TO CORPORATION BANK, BEHIND BHAVANI ARCADE,	2253112
	OPP. BASAVA VANA, NEAR OLD BUS STAND, HUBBALI - 580 029	2253113
KARKALA	SHOP NO. 12, DOOR NO. 127/23,	234650 / 234651
08258	FIRST FLOOR, SHARADA PALACE, MARKET ROAD,	
	KARKALA - 574 104	
KUNDAPUR	DOOR NO. 433/1/5, FIRST FLOOR,	234557 / 234558
08254	NEAR MANJUNATH NURSING HOME, MASTI KATTE,	
	MAIN ROAD, KUNDAPUR - 576 201	
MANGALURU	SHOP NO 6 & 7, SECOND FLOOR, MANASA TOWER,	2494986
0824	KODIALBAIL, M G ROAD, P V S CIRCLE	2495220 / 24
	MANGALURU - 575 003	
MYSURU	LAKSHMAN PLAZA,	2333860
0821	442/ 3/ 4 , FIRST FLOOR,	2333926
	NEAR RAMASWAMY CIRCLE,	2330243
	CHAMARAJA DOUBLE ROAD, MYSURU - 570 024	

RAICHUR	11/2/59/A-1, SHREYANSH TOWER, FIRST FLOOR,	225049
08532	ABOVE BANK OF MAHARASHTRA, M.G. ROAD,	225050
	RAICHUR - 584 101	
SHIMOGA	FIRST FLOOR, SANGAPPA COMPLEX,	227785 / 86
08182	GARDEN AREA, 3RD CROSS, NEAR STATE BANK OF INDIA	
	OPP GANESH TRADERS, SHIMOGA - 577 201	
UDUPI	LAXMI PRASAD BUILDING, 1st FLOOR	2535404 / 2535405
0820	OPP MESCOM, MARUTI VEETHIKA ROAD	2520275
	UDUPI - 576 101	
KERALA:		
CALICUT	METRO TOWERS, 19/2084 - B/20, FIRST FLOOR,	2300373
0495	OPP JAYALAKSHMI SILKS, P.V. SWAMY ROAD,	2304473
	CHALAPPURAM P.O., CALICUT - 673 002	
KANNUR	SECOND FLOOR, K.V.R. TOWER,	2712323
0497	SOUTH BAZAR,	2712333
	KANNUR - 670 002	
KOCHI	SAFEENA MANSION, GROUND FLOOR	2363022 to 25
0484	RAVIPURAM JN, OPP. KANOOS THEATRE,	2363026
	M G ROAD, ERNAKULAM-682016	

KOLLAM	E-2-24/25, SECOND FLOOR, COMMERCIAL COMPLEX,	2768158
0474	EAST BLOCK, BISHOP JEROME NAGAR, CHINNAKADA, KOLLAM - 691 001	2768159
KOTTAYAM	MADAPPALLIL, ROOM NO. 572 F	2303670 / 2303671
0481	FIRST FLOOR, SHASTRI ROAD KOTTAYAM - 686 001	2304394
THIRUVANANTHAPU RAM	T.C No. 16/1999(1), GROUND FLOOR	2543032
0471	SUHA RESIDENCY, POONTHI ROAD KUMARAPURAM, MEDICAL COLLEGE PO THIRUVANANTHAPURAM-695011	2543133
THRISSUR	POOMA COMPLEX, THIRD FLOOR, M.G.ROAD, THRISSUR - 680 001	2445658 2445657
0487		
MADHYA PRADESH:		
BHOPAL	FIRST FLOOR, ALANKAR COMPLEX, PLOT NO. 11, ZONE - II, M P NAGAR, BHOPAL - 462 011	4221321 4220338
0755		
BHOPAL	SAI MEHENDI COMPLEX, Shop No. G1 & G2 PLOT NO. 5, NEAR RELIANCE FRESH, KOH E FIZA, MAIN ROAD, BHOPAL - 462 001	4220755
0755		
GWALIOR	J 76A, PATEL NAGAR, NEAR GOKUL APARTMENT, CITY CENTER, GWALIOR -474 011	4077783 4065111
0751		
INDORE	220-221, D. M. TOWERS,	4026910-915

0731	RACE COURSE ROAD, INDORE - 452 003	4026900
JABALPUR	7, ANKITA COMPLEX, 2ND FLOOR , OPP PRABHU VANDANA TALKIES, CIVIC CENTRE , JABALPUR - 482 002	4014944 4007444
0761		
UJJAIN	OFFICE NO : 104, 1st FLOOR, SIDDHIVINAYAK TRADE CENTRE, OPPOSITE SHAHEED PARK, FREEGANJ, UJJAIN - 456 010	4014174 2515961
0734		
MAHARASHTRA:		
AHMEDNAGAR	HOUSE NO. 2440, FIRST FLOOR, ABOVE INDUSIND BANK, TELIKHUNT, AHMEDNAGAR- 414 001	2471442/43
241		
AMRAVATI	BLOCK NO. 82, GULSHAN TOWER, MOFUSSIL PLOTS, NEAR PANCHSHEEL TALKIES, JAISTAMBH CHOWK, AMRAVATI - 444 601	2568986 / 2560470
0721		
AURANGABAD	RAGBHIR CHAMBERS, 1ST FLOOR, ABOVE IDBI BANK, VIDYA NAGAR, JALNA ROAD, AURANGABAD - 431 005	2992585 / 2992586
0240		
CHANDRAPUR	2ND FLOOR, RAGHUVANSHI COMPLEX, NEAR AZAD GARDEN, MAIN ROAD, CHANDRAPUR - 442 402	274202 / 276460
07172		

CHINCHAWAD	OFFICE NO - 40, GROUND FLOOR, TAPASWI PLAZA	66113168 / 70
020	NEAR KHANDOBA CHOWK, OLD MUMBAI - PUNE HIGHWAY, CHINCHWAD	
	PUNE 411019	
ICHALKARANJI	GOMTESH, SHOP No. 2	2421594 / 2421595
0230	MALTI NIWAS, MURGUNDE BUILDING, SHAHU CORNER ROAD, ICHALKARANJI - 416 115	
JALGAON	3&4, OM CHAMBERS, ABOVE ATHARVA DENTAL CLINIC,	2222687/88/90/9 1
0257	OPP. DISTRICT & SESSION COURT, GANESH COLONY ROAD JALGAON - 425 001	
KOLHAPUR	AYODHYA TOWERS, FOURTH FLOOR,	2663123 / 2663124
0231	511 KH 'E' WARD, NEAR DABHOLKAR CORNER, STN ROAD, KOLHAPUR - 416 001	2666180
NAGPUR	3 rd FLOOR, SARAF COURT, OPP YASHWANT STADIUM, DHANTOLI	6643460/61/62
0712	NAGPUR-440 012	
NAGPUR	FIRST FLOOR, VISHNU COMPLEX, OPP. RAHATE HOSPITAL, C A ROAD, NAGPUR - 440 008	2765406 /405
0712		
NANDED	SHOP NO 6, 1ST FLOOR, KOTHARI COMPLEX	232962

02462	SHIVAJI NAGAR, NANDED - 431 602	
NASHIK	F-8, FIRST FLOOR, SUYOJIT SANKUL,	2571535
0253	ADJACENT TO RAJIV GANDHI BHAVAN,	2311058
	(NMC), SHARANPUR ROAD, NASHIK - 422 002	
PIMPLE SAUDAGAR	SHOP NO.171, VISION 9 MALL, 1ST FLOOR,	27206494 / 6495
020	NEAR KUNAL I CON, PIMPLE SAUDAGAR	
	PIMPRI-CHINCHAWAD- 411 027	
PUNE	UNIT NO.102, 1ST FLOOR, "KAMAYANI",	25521842 / 43
020	V.M. JOSHI MARG, OFF J.M. ROAD,	25520418
	PUNE - 411 005	
PUNE	5/33, AGARKAR NAGAR, BOAT CLUB ROAD,	26050115 / 116
020	NEAR ALANKAR THEATRE,	
	PUNE - 411 001	
SANGLI	GOMTESH PADMAVATI,	26232251 / 52 / 53
0233	111/112 MAHAVEER NAGAR,	
	SANGLI - 416 416	
YAWATMAL	SHOP NO.18,19,20,21, FIRST FLOOR,	244884 / 250276
07232	SUPER BAZAR, SBI SQUARE,	
	YAWATMAL - 445 001	
MUMBAI	SHOP No.4 , PARISIAN APARTMENTS,	26230910
(Andheri)	V.P ROAD , NEXT TO ZOROASTRIAN CO-OP BANK,	26230912
022	OFF S.V.ROAD, ANDHERI (WEST),	26230909(Fax)

	MUMBAI - 400 058	
MUMBAI	SHOP NO.3, TULSI BAUG CHSL, MAYFAIR 14,	28332104 / 28332085
(Borivali)	BEHIND PRABHODHANKAR THACKERAY NAATYA MANDIR	28334067 (Fax)
022	RAMDAS SURTALE MARG, OFF. CHANDAVARKAR ROAD,	
	BORIVALI (W), MUMBAI - 400 092	
MUMBAI	1ST FLOOR, RAMESH NIWAS, PLOT NO-60/A	25288358 / 25290439
(Chembur)	ROAD NO-20, NEAR SBI, OPP CORAL CLASSIC	25290542
022	CHEMBUR EAST, MUMBAI - 400 071	
MUMBAI	G-2, GROUND FLOOR, TRISANDHYA,	24151706
(Dadar)	B WING, DADASAHEB PHALAKE ROAD, DADAR EAST	24151707
022	MUMBAI 400 014	
MUMBAI	SWANAND BUILDING, FIRST FLOOR, ABOVE BANK OF BARODA ATM,	2446986
(Dombivali)	RAJAJI PATH ROAD, RAMNAGAR,	2446868
0251	DOMBIVLI (EAST) - 421201	2446878
MUMBAI	12/14, UTI BUILDING,	22622677
(Fort)	BANK STREET, CROSS LANE,	61772200
022	NEAR OLD CUSTOM HOUSE, FORT, MUMBAI - 400 023	61772202
MUMBAI	VISHWA CHS, GR. FLOOR,	21020790 / 21021795
(Ghatkopar)	JUNCTION OF RB MEHTA ROAD & HINGWALA LANE,	21021800
022	GHATKOPAR (EAST),	21023822 (Telefax)
	MUMBAI - 400 077	

MUMBAI (Goregaon) 022	G-2, UNIQUE TOWERS, GR. FLOOR, OPP. KAMATH CLUB, S V ROAD, GOREGAON (WEST), MUMBAI - 400 062	28787336 / 41 28787338
MUMBAI (Kalyan) 0251	SHOP NO 1, GROUND FLOOR, GAYATRI SANKUL,OAK BAUG, OPP RAILWAY STATION, KALYAN WEST, THANE - 421 301	2315421/22/24
MUMBAI (Kharghar) 22	SHOP NO 3, GROUND FLOOR,SHREE AMBICA HERITAGE PLOT NO 1,SECTOR 1, NEAR KHARGHAR STATION KHARGHAR NAVI MUMBAI 410210	27741333/27741 334 27741335/27741 336
MUMBAI (Mahalaxmi) 022	REWA APARTMENT, B WING, GR. FLOOR, BEHIND BANK OF INDIA, OPP. CADBURY HOUSE, BHULABHAI DESAI ROAD, MAHALAXMI, MUMBAI - 400 026	23538225 / 23526220, 23538221
MUMBAI (Mahape) 022	SHCIL HOUSE, PLOT NO. P-51, T.T.C. INDUSTRIAL AREA, MIDC, MAHAPE, NAVI MUMBAI- 400 710	61778100 /01/ 02/ 03/ 04/ 05/ 06/ 07/ 08/ 09
MUMBAI (Mulund) 022	SHOP NO.11, GROUND FLOOR, MANISHA PRIDE, JUNCTION OF J. N. ROAD AND R.H.B. ROAD, MULUND WEST MUMBAI - 400 080	25907618/25907 617 25620703/25676 339
MUMBAI	RAHEJA CHAMBERS, OFFICE NUMBER 15,	61774202/61774 203

(Nariman Point)	GROUND FLOOR, FREE PRESS JOURNAL MARG,	61774204
022	NARIMAN POINT, MUMBAI - 400 021	
MUMBAI	301, CENTRE POINT,	61779400 /01 / 02/ 03/
(Parel)	DR. BABASAHEB AMBEDKAR ROAD,	04/05/06/07/08/0 9
022	PAREL, MUMBAI - 400 012	
MUMBAI	SHOP NO. 4,GROUND FLOOR, TIRUPATI CHS,	24115313
(Parel Branch)	BESIDE UNION BANK OF INDIA AND PUNJAB NATIONAL BANK	24707289
022	DR. S. S. RAO ROAD, LALBAUGH, PAREL-4000012	
MUMBAI	SHOP NO.5, LAXMI NIWAS CHS, VISHNU NAGAR	25453790 / 91
(Thane)	OPP. THANE BHARAT SAHAKARI BANK,	25453802
022	NAUPADA, THANE WEST – 400 602	
MUMBAI	SHOP NO-113, FIRST FLOOR,	2333417
(Vasai)	NORTH LANE BUSINESS CENTRE,	2303418
0250	NEXT TO RAILWAY STATION, VARTAK COLLEGE ROAD,	2303419
	VASAI WEST - 401202	
MUMBAI	BLOCK NO.2, GROUND FLOOR, TYPE C-1, BUILDING NO.12,	27821105/6/7//8
(Vashi)	SECTOR – 2, NEAR ABHYUDAYA BANK, OPP. SHANTI CENTRE,	
022	VASHI, NAVI MUMBAI - 400 703	
MUMBAI	25 HAZARI BAUG,	61774205 / 61774206
(Vikhroli)	GROUND FLOOR, STATION ROAD,	61774207

022	VIKHROLI WEST, MUMBAI - 400 083	
MUMBAI	104, SHYAM KAMAL, A - WING, 1ST FLOOR,	61774209 / 61774210
(Vileparle)	OPP. VILE PARLE STATION, VILE PARLE (EAST),	61774211
022	MUMBAI - 400 057	
WEST BENGAL :		
KOLKATA	8, INDIA EXCHANGE PLACE, NIC BUILDING	40250721/722/716
033	4th FLOOR KOLKATA -700001	
KOLKATA	MERLIN MATRIX,UNIT NO 102,1St FLOOR,DN 10,	46024908/46020916
033	SECTOR-5, SALT LAKE, KOLKATA – 700091.	
KALYANI	B -9/21 (CA) GROUND FLOOR,NEEMTALA, NEAR OLD POLICE STATION, KALYANI	25823076
033	KALYANI , WEST BENGAL 741235	25824448 (Telefax)
HALDIA	AKASH GANGA COMMERCIAL COMPLEX,	272067 / 272166
03224	UNIT NO. 3/17, THIRD FLOOR, DURGACHAK,	
	HALDIA, DIST - EAST MIDNAPORE - 721 602	
RASHBEHARI	PURABI APARTMENT, GROUND FLOOR-GA,	46034980 / 46034981
033	(NEXT TO FRANK ROSS),28, RASHBEHARI AVANUE,	
	KOLKATA – 700026.	



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